



Cosmetology – Fairview Campus

Phone: (580) 227-3708

Instructors: Ms. Hillary Cinnamon & Ms. Audrey Jennings

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Northwest Technology Center (NWTC) Fairview Campus will begin accepting applications for the Cosmetology Program **on February 12, 2024**. Your enrollment in the Cosmetology Program cannot be considered until all items are received and you and a parent/guardian have attended a Mandatory Orientation Meeting. **Applications are due March 4, 2024.**

- _____ **\$7 Application Fee** – This fee is non-refundable. Cash or checks payable to NWTC.
- _____ **NWTC Application for Enrollment**
- _____ **Cosmetology Entrance Questionnaire**
- _____ **Student Contract/Agreement** – Read and initial each statement to demonstrate understanding and agreement to comply.
- _____ **Copy of your Original Birth Certificate, Driver's License or State Issued ID** – This document is required for OSBCB. Student must also provide documentation of name change if current name and birth certificate, driver's license, or state issued ID do not match.
- _____ **Copy of your current high school transcript through at least the 10th grade, documenting passing grades in all course-related subjects.** (OSBCB, 59-199.7G1-2, p68) If you have not yet finished 10th grade, you may send one now to fulfill application purposes and an updated one upon the completion of this school year.
- _____ **Copy of HS Attendance Summary** - from 9th grade to present.
- _____ **Papers of adoption or marriage license** – *Only required if your name is different than the one on your birth certificate, driver's license or state issued ID.
- _____ **Documentation of Transfer Hours** – *Only required if student has previously been enrolled in a Cosmetology program
- _____ **Request for Initial Determination Form** – *Only required if student has criminal history that could prevent licensure or certification.
- _____ **Attend Mandatory Orientation Meeting** – **March 6, 2023 - 6:00pm – 6:30pm**
Your photo will be taken for the OSBCB Registration Form. If you are unable to attend on this date, call 580-227-3708 to make arrangements with Mr. Shaw.
- _____ **OSBCB Student Registration Form** – This form will be completed at the Orientation Meeting. You will need to know your social security number.
- _____ **Date scheduled to WorkKeys test** – This is a requirement for entrance into the program. Call NWTC at 580-227-3708 to schedule. Mrs. Kay Koehn will be offering testing dates May 20 - 31.

All documents are the responsibility of the student and must be:

- * Clear copies and easily read.
- * Submitted to NWTC in the English language.
- * Turned in to NWTC BEFORE the Mandatory Orientation Meeting
- * Priority will be given to those who have turned in a completed application and attended the mandatory orientation meeting.

Please remember: Turning in your application does not guarantee a spot in the class.



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Entrance Questionnaire

Please answer each of the following questions. If extra space is needed, please use the back side of the questionnaire.

Name: _____

1. Tell me about yourself:
2. What activities, school or other, are you involved in?
3. Why do you want to be in the cosmetology program at NWTC?

4. What attributes do you think you will bring to the cosmetology program?

5. What are your goals as a student and as a professional?

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Student Contract/Agreement

Applicant: Read and initial each statement below to demonstrate understanding and agreement to comply.

- I will not be offered a spot in the class until all documents have been submitted and all requirements have been fulfilled. Failure to complete all necessary requirements could result in a cancelled application or removal from class.
- I must wear the proper uniform and shoes which are required for training in NWTC's cosmetology program. I am not allowed to clock-in to receive cosmetology training hours until I am in the required uniform. (OSBCB rule 175:10-3-64).
- I understand that I must adequately progress in my coursework and hours of completion in order to return each semester. My allowed absences may differ than that of NWTC policy.
- **HIGH SCHOOL ONLY:** As a high school student, I must complete 1000 Cosmetology hours of training @ NWTC plus 500 hours of related high school subjects as deemed by OSBCB (OSBCB rule 199.7G1-2, p68) in order to register to take the OSBCB Licensing Exam. I am limited to 4 semesters in NWTC's Cosmetology program. In 4 semesters, I will have more than enough time to complete the 1000 required hours. If I do not complete my training in 4 semesters, I will need to seek Cosmetology training opportunities elsewhere and add 500 hours.
- **ADULTS ONLY:** As an adult student, I must complete 1500 Cosmetology hours of training @ NWTC in order to register to take the OSBCB Licensing Exam. I am limited to 4 semesters in NWTC's Cosmetology program. In 4 semesters, I will have more than enough time to complete the 1500 required hours. If I do not complete my training in 4 semesters, I will need to seek Cosmetology training opportunities elsewhere.

_____ Printed Student Name	_____ Student Signature	_____ Date
_____ Printed Parent Name (if minor or high school student)	_____ Parent Signature	_____ Date
_____ Printed High School Official's Name	_____ High School Official Signature	_____ Date
_____ Printed Instructor Name	_____ Instructor Signature	_____ Date

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Cost List

	<u>Tuition Cost:</u>	<u>Fees Cost:</u>
High School Student (In-District) <i>1000 hours + 500 hours High School Hours</i>	No Charge	No Charge
Adult (In-District) <i>1500 hours</i>	\$3,000	\$950
Adult (Out-of-District) <i>1500 hours</i>	\$6,000	\$950

Included in cost of program:

2 Milady Textbooks
 Milady Theory Workbook
 Milady Cima Software
 SkillsUSA Competition Kit – shears, mannequins, color & nail supplies, etc.
 SkillsUSA Dues
 NTHS Dues (if student qualifies)
 Portfolio
 1 set of black scrubs – top, pants, & jacket

Supply List Purchased by the student / Not included in the cost of Tuition:

Shoes	*Closed toe, closed heel, non-slip, non-porous shoe *Color: All black *Must be worn every day, starting the first day of school	Approx \$75
\$7 application fee	* Must be turned in with completed application. * Non-refundable	\$7.00

Available Certifications:

Certification costs could include but not limited to the following:

Oklahoma State Board of Cosmetology & Barbering Exam	\$35.00
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1801 11th Street, Alva, OK 73717 ~ 580.327.0344 Phone ~ 580.327.5467 Fax
801 Vo-Tech Drive, Fairview, OK 73737 ~ 580.227.3708 Phone ~ 580.227.2651 Fax

Enrollment Application

Date: _____

NWTC Counselor Use Only:

- ☐ Transcript
- ☐ High School Equivalency
- ☐ Assessments
- ☐ Financial Aid
- ☐ Interview (Adult)

Please select ☐ **Adult Student** *(An interview is required for admission)*
☐ **High School Student**

Last Name _____ First Name _____ MI _____

Mailing Address _____ City _____ State _____ Zip _____

Cell Phone _____ Alt. Phone _____

Email _____ Signature _____

Parent sign for High School Applicant

T-Shirt size: S ☐ M ☐ L ☐ XL ☐ 2X ☐ 3X ☐

Please select the NWTC campus and program you plan to attend:

☐ ALVA

☐ FAIRVIEW

Time Preference ☐ AM ☐ PM ☐ ALL DAY

Program choice 1:

- ☐ Automotive Technology
- ☐ BioMedical Sciences *(High school students only)*
- ☐ Computer & Business *(Alva Campus only)*
- ☐ Cosmetology *(Fairview Campus only)*
- ☐ Digital Design
- ☐ Electrical Trades *(Alva Campus only)*
- ☐ Health Careers
- ☐ Marketing, Video, & Business *(Fairview Campus only)*
- ☐ Welding Technology *(Fairview Campus only)*

High school math options:

- ☐ Algebra 2
- ☐ Geometry *(Fairview Campus only)*
- ☐ Trigonometry/Pre-Calculus
- ☐ AP Statistics

Program choice 2:

- ☐ Automotive Technology
- ☐ BioMedical Sciences *(High school students only)*
- ☐ Computer & Business *(Alva Campus only)*
- ☐ Cosmetology *(Fairview Campus only)*
- ☐ Digital Design
- ☐ Electrical Trades *(Alva Campus only)*
- ☐ Health Careers
- ☐ Marketing, Video, & Business *(Fairview Campus only)*
- ☐ Welding Technology *(Fairview Campus only)*

College course options:

- ☐ College Algebra
- ☐ College Biology *(Alva Campus only)*

Completed by High School Applicants Only

Name Of High School _____ ☐ Homeschool Graduation Year _____

Completed by Adult Applicants Only

Educational History: (Choose all that apply)

- ☐ Less than a High School Diploma
☐ High School Graduate/GED
☐ Technical School Diploma
☐ Some College, No Degree
☐ College Graduate (Highest degree obtained) _____
☐ Military (what branch) _____

Have you ever been convicted of a felony or charged with a felony? ☐ Yes ☐ No

If yes, fully disclose dates, offense and disposition to district administrator for consideration.

Name of High School Attended _____

High School Graduation Date _____

Name of Post-Secondary School/College/University Attended _____

OFFICIAL COPY OF H.S. TRANSCRIPT/TECHNICAL SCHOOL TRANSCRIPT/ COLLEGE TRANSCRIPT REQUIRED.

STUDENT CONTACT INFORMATION COMPLETED BY ALL APPLICANTS

(Parent, Guardian, Spouse, Next of Kin)

Contact #1 Name _____ Relationship: _____

Phone Number: Cell _____ Alt. _____

Contact #2 Name _____ Relationship: _____

Phone Number: Cell _____ Alt. _____

Contact #3 Name _____ Relationship: _____

Phone Number: Cell _____ Alt. _____

****OPTIONAL INFORMATION****

All information provided is confidential and is used for our enrollment reporting only.

*Date of Birth _____ *Gender ☐ Female ☐ Male Are you Hispanic/Latino? ☐ Yes ☐ No

*Race (Check all that apply) ☐ Hispanic ☐ American Indian ☐ Asian ☐ Black/African American ☐ White
☐ Hawaiian/Pacific Islander ☐ Other

Completed by High School Counselor

Student Testing Number: _____ Counselor Signature: _____

CURRENT TRANSCRIPT AND ATTENDANCE RECORD MUST BE ATTACHED WITH THIS APPLICATION.

*Northwest Technology Center does not discriminate against any individual on the basis of sex/gender, race, color, religion, age, national origin, disability, or veteran status in the operation of its educational programs, activities, recruitment, admissions, financial aid, or employment practices. Inquiries may be referred to NWTC Compliance Coordinator, 801 Vo-Tech Drive, Fairview, OK 73737, 580.227.3708 or 1801 S. 11th St., Alva, OK 73717, 580.327.0344.