

Northwest Technology Center

FALL 2021 COURSE CATALOGUE

2020 GOLD STAR SCHOOL

BE YOUR OWN SUCCESS STORY!

Read About Student Success!

~Sadie Bier, Page 9

~Jacob Eischen, Page 12

801 VoTECH DR.
FAIRVIEW, OK 73737
580.227.3708

1801 ELEVENTH ST.
ALVA, OK 73717
580.327.0344



WWW.NWTECH.EDU

Find What You Need...

- 2 Fall 2021 Update
- Back To School Night
- 3 Business & Industry Services
- 4 Extension Classes
- 5 Leadership Training Classes
- 6 Leadership Development
- Customer Service
- Administrative Assistant Skills
- 7 Small Business/Employee Development
- 8 Computer Classes
- Personal Development
- 9 Ag Business
- Farm Financial Management
- Bier Creates Her Success Story
- 10 Health and Wellness
- 11 Health and Wellness
- 12 Fairview Highlight Classes
- Eischen Uses Skills To Find Success
- 13 Special Interest/ Meat Processing
- 14 Special Interest
- 15 Distance Learning
- 16 Safety Training/Public Safety
- 17 Public Safety
- 18 Oil & Gas/CLEET
- 19 Vehicle Safety
- Alva Highlight Classes
- 20 Paramedic Training
- 21 Practical Nursing
- 22 Daytime Programs
- 23 Daytime Programs
- 24 Enrollment

NWTC

Update for

FALL 2021

Dear Patrons,

Welcome to our Fall 2021 Catalogue! As we move toward the start of the 2021 - 2022 school year, we are excited about a return to learning in a more normal atmosphere.

Last year was tough for everyone, but our students were flexible and handled every challenge with grace. Our staff handled every challenge professionally and with a positive attitude. At North-west Technology Center, the health, safety and well-being of our students and staff are our top priorities. While we don't know what the coming year holds, we are committed to our mission of providing a productive and prepared workforce for employers in Oklahoma.

We will continue consulting with local and state healthcare officials, as we plan to operate on a normal school schedule. Please consult this catalog and our website at www.nwtech.edu for more information, including detailed calendars and class times for your local campus. We look forward to meeting your education and training needs now and in the future.

Thank you for your support,

Daren Slater,
Superintendent

SAVE THE DATE!

BACK-TO-SCHOOL NIGHT!

Tuesday, August 10 from 4:30pm until 6pm

~Alva campus & Fairview campus~

High school and adult students enrolled for the 2021-2022 school year are invited to meet their instructors and visit their classrooms for programs starting in August! Can't wait to see you there! More info to come!



WWW.NWTECH.EDU

BUSINESS & INDUSTRY SERVICES

Training Your Workforce Is Our Business!

We offer customized workforce development training for your business! If your company needs training and you don't see the specific topic listed, please call Steve Kliever at 580.227.3708 in the Fairview area or Charlotte Hadwiger at 580.327.0344 in the Alva area.

- **Training for Industry Programs (TIP)**

Available for new and expanding businesses. Plant start-up training materials, supervision training, equipment for training, safety, first aid and CPR training.

- **Customer Service Training**

Provides your front line staff and your entire organization the skills to offer exemplary customer service.

- **Customized Industry Training**

Customized for retail, manufacturing, distribution, business services and much more! The training is industry specific and is provided at a low cost!

- **Existing Industry Training**

Designed to upgrade the existing workforce. This training is appropriate upon the acquisition of new equipment, processes, technology, computerized manufacturing applications and/or for new product lines.

- **Oil & Gas Training**

Provides training to the oil and gas industry including ETC SafelandUSA, 10 Hour OSHA, 30 Hour OSHA, CDL Training and many services customized to the industry.

- **Business Start Up Service**

Offering assistance to clients who are interested in starting a business. NWTC can help local entrepreneurs in locating resources, developing business strategies and finding the right direction. Call to schedule a consultation for your business.

- **Adult Career Development (ACD)**

Provides on-going, short-term adult training. This training enables adults to upgrade practical skills and provides adults the opportunity to further explore areas of interest.

- **Leadership Training**

Explores various methods of leadership and how to work effectively with people at many levels and with many different personalities.

CEU'S AVAILABLE!

- NURSING
- CERTIFIED MED AIDES (CMA)
- HOME CARE ADMINISTRATORS
- ELECTRICIANS
- PLUMBERS
- HVAC
- LAW ENFORCEMENT

Northwest Technology Center Campuses are tobacco/smoke free facilities. Payment in full is required at the time of enrollment. Northwest Technology Center will NOT hold classes at either campus October 14 and 15 due to Fall Break.

ID =In District Tuition; OD=Out of District Tuition



580.327.0344~ALVA

580.227.3708~FAIRVIEW

Extension Classes

CANTON COMMUNITY CLASSES		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Canton	1st Aid/CPR/AED American Heart/BLS	10/6	W	10:00 - 4:00	40.00	40.00	20.00
Canton	AAA - Driver Improvement	By Arrangement		9:00 - 4:00	20.00	40.00	6.00

CHEROKEE COMMUNITY CLASSES		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Cherokee	AHA First Aid CPR & AED	9/14 or 11/9	Tu	6:00 PM	\$40.00	\$40.00	20.00
Cherokee	I-Phone Basics	10/7 & 10/8	Th-Fr	5:30-7:00	\$15.00	\$30.00	No Fee
Cherokee	Cricut DIY Craft Night (choose your craft) <i>New!</i>	10/18	M	6:00-8:00	\$15.00	\$30.00	\$15.00
Cherokee	Pop-up Retail and Restaurants (Virtual)	9/20	M	6:00-7:00	\$15.00	\$15.00	\$5.00
Cherokee	Succession Planning or Transitioning Your Business to Sell (Virtual) <i>New!</i>	9/30	Th	6:00-8:00	\$20.00	\$20.00	\$5.00
Cherokee	How to do a Market Analysis (Virtual) <i>New!</i>	10/11	M	6:00-7:00	\$15.00	\$15.00	\$5.00
Cherokee	Continuous Improvement/Design Thinking (Virtual) <i>New!</i>	10/28	Th	6:00-8:00	\$20.00	\$20.00	\$5.00
Cherokee	Facilitation: A Job Skill (Virtual) <i>New!</i>	11/1	M	6:00-8:00	\$20.00	\$20.00	\$5.00
Cherokee	Adobe Basics (Virtual) <i>New!</i>	11/11	Th	6:00-8:00	\$20.00	\$20.00	\$5.00

iPhone Basics

Learn the basics of getting the most out of your iPhone. You will get tips for using the iPhone keyboard, how to use the Phone app, how to add and manage contacts on an iPhone, browsing using Safari on an iPhone, installing and managing apps, security and general settings, wallpaper and sounds, managing notifications, synching your iPhone, using the Mail app, managing your calendar, how to use the camera and photos apps, and much, much more! This class will be offered in Alva and Cherokee! Call and enroll today!

RINGWOOD & MENO COMMUNITY CLASSES		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Ringwood	T-shirt Quilting	8/24 - 9/14	Tu	6:00 - 8:00	15.00	30.00	No Fee
Ringwood	1st Aid/CPR/AED American Heart/BLS	9/23	Th	10:00 - 4:00	40.00	40.00	20.00
Ringwood	AAA - Driver Improvement	By Arrangement		9:00 - 4:00	20.00	40.00	6.00

WAYNOKA COMMUNITY CLASSES		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Waynoka	AHA First Aid CPR & AED	10/5 or 12/7	Tu	6:00 PM	\$40.00	40.00	20.00
Waynoka	Cricut DIY Craft Night (choose your craft) <i>New!</i>	9/27	M	6:00-8:00	\$15.00	\$30.00	\$15.00
Waynoka	Pop-up Retail and Restaurants (Virtual)	9/20	M	6:00-7:00	\$15.00	\$15.00	\$5.00
Waynoka	Succession Planning or Transitioning Your Business to Sell (Virtual) <i>New!</i>	9/30	Th	6:00-8:00	\$20.00	\$20.00	\$5.00
Waynoka	How to do a Market Analysis (Virtual) <i>New!</i>	10/11	M	6:00-7:00	\$15.00	\$15.00	\$5.00
Waynoka	Continuous Improvement/Design Thinking (Virtual) <i>New!</i>	10/28	Th	6:00-8:00	\$20.00	\$20.00	\$5.00
Waynoka	Facilitation: A Job Skill (Virtual) <i>New!</i>	11/1	M	6:00-8:00	\$20.00	\$20.00	\$5.00
Waynoka	Adobe Basics (Virtual) <i>New!</i>	11/11	Th	6:00-8:00	\$20.00	\$20.00	\$5.00

Succession Planning

Succession planning is a strategy for identifying and developing future leaders of your company – regardless of the size of your business. This is not just development of your executive staff but at all levels. It allows your business to prepare for growth, change or even if you decide to sell or retire from the organization. Changes in your business are inevitable, having effective succession planning can pave the way for smooth transitions. Call today and enroll.

How to Do a Market Analysis

Market research and analysis can help you make the right decisions for your business. This class will help you understand the purpose and goals of research and various sources you can use to gather the data you need. Learn how to use marketing analysis to successfully differentiate your product from your competitors. Enroll in this class today!

Leadership Training

LEADERSHIP/BUSINESS & INDUSTRY		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Alva	Drafting Your Own Will (Create a Will, Notary On-Site)	8/28	Sat	8 AM-12 PM	50.00	50.00	No Fee
Alva	Trusting Trusts for Your Estate Plan	8/28	Sat	12:30-3:30	50.00	50.00	No Fee
Alva	Forming an LLC	8/28	Sat	4:00-7:00	50.00	50.00	No Fee
Alva	Principles of Leadership (Call for a Group Rate)	9/7	Tu	9 AM-12 PM	20.00	20.00	\$5.00
Alva	Effective Communication (Call for a Group Rate)	9/14	Tu	9 AM-12 PM	20.00	20.00	\$5.00
Alva	Managing Conflict (Call for a Group Rate)	9/21	Tu	9 AM-12 PM	20.00	20.00	\$5.00
Alva	Diversity Training (Call for a Group Rate) <i>New!</i>	9/28	Tu	9 AM-12 PM	20.00	20.00	\$5.00
Alva	The Simple Truths of Service (Customer Service Training)	11/9	Wed	12pm-1pm	15.00	15.00	No Fee
Alva	Cowboy Ethics: The Code of the West (Business/Personal Ethics Training)	1/6	Th	12pm-1pm	15.00	15.00	No Fee
Alva	Colors Spectrum Personality Profile for Workplace (Call for Group Rate) <i>New!</i>	12/9	Th	1:00-4:00	\$20.00	\$20.00	No Fee
Alva	Pop-up Retail and Restaurants	9/20	M	6:00-7:00	\$15.00	\$15.00	\$5.00
Alva	Succession Planning or Transitioning Your Business to Sell <i>New!</i>	9/30	Th	6:00-8:00	\$20.00	\$20.00	\$5.00
Alva	How to do a Market Analysis <i>New!</i>	10/11	M	6:00-7:00	\$15.00	\$15.00	\$5.00
Alva	Continuous Improvement/Design Thinking <i>New!</i>	10/28	Th	6:00-8:00	\$20.00	\$20.00	\$5.00
Alva	Facilitation: A Job Skill <i>New!</i>	11/1	M	6:00-8:00	\$20.00	\$20.00	\$5.00

Colors Spectrum Personality Profile for The Workplace

We all have different perspectives, motivation, and ways we react. Color Spectrum Personality Profile for The Workplace provides insight into yourself and others based on four personality styles. Each of us has a combination of each personality, typically with one style being more dominant. Recognizing your personality and the personality of your co-workers can improve communication through understanding what each of us values. This simple personality assessment is easy to remember, easy to use, and can improve your professional (and personal) relationships. Join us for this fun, interactive training.

BUSINESS AND INDUSTRY LEADERSHIP TRAINING TOPICS		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Fairview	Leadership-Creating A Culture of Unity <i>New!</i>	By Arrangement		<i>Can be taken as a series for best value or as individual classes.</i>			
Fairview	Communication	By Arrangement					
Fairview	Teamwork	By Arrangement					
Fairview	Leadership	By Arrangement					
Fairview	Supervision	By Arrangement					

Leadership- Creating A Culture of Unity

These sessions focus on conversations that bridge some of the gaps that exist in organizations. Most organizations have several great leaders! This course encourages them to collaborate! We invite leaders to the table from many different industries and agencies, so they can have conversations that put the UNITY in your organization to create value.

BUSINESS AND INDUSTRY LEADERSHIP Virtual Sessions		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Fairview	SWOT Analysis-a realistic self-assessment for your business (Virtual)	9/2	Th	6:00 - 7:00	15.00	30.00	No Fee
Fairview	Facilitation "Lead a Better Meeting" (Virtual)	9/9	Th	6:00 - 7:00	15.00	30.00	No Fee
Fairview	Continuous Improvement (Virtual)	9/23	Th	6:00 - 7:00	15.00	30.00	No Fee
Fairview	How to do a Market Analysis (Virtual)	10/4	M	6:00 - 7:00	15.00	30.00	No Fee
Fairview	Strategic Planning Basics (Virtual)	By Arrangement					

SWOT Analysis - A Realistic Self-Assessment For Your Business

A SWOT analysis is a technique used to determine and define your Strengths, Weaknesses, Opportunities, and Threats – SWOT. Conducting a SWOT analysis is a powerful way to evaluate your company or project, whether you're two people or 500 people. You'll learn what a SWOT analysis is, see some SWOT analysis examples, and learn tips and strategies for conducting a comprehensive SWOT analysis of your own. You'll also see how you can use the data a SWOT exercise yields to improve your internal processes and workflows.

580.327.0344~ALVA

580.227.3708~FAIRVIEW

Leadership Development

LUNCH & LEARN - LEADERSHIP & CUSTOMER SERVICE		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Alva	Cowboy Ethics: The Code of the West (Business/Personal Ethics) Lunch Incl.	12/9	Th	12pm-1pm	\$15.00	\$15.00	No Fee
Alva	Skillful Talent Series: (Class Includes Lunch)	9/8-9/29	W	12:00-1:30	\$15.00	\$15.00	No Fee
Alva	Series 101: Attract the Right Talent	9/8	W	12:00-1:30	\$5.00	\$5.00	No Fee
Alva	Series 102: Candidate Evaluation	9/15			\$5.00	\$5.00	No Fee
Alva	Series 103: Selection and Onboarding Objectives	9/22			\$5.00	\$5.00	No Fee
Alva	Series 104: Employee Retention	9/29			\$5.00	\$5.00	No Fee
Alva	The Simple Truths of Service (Customer Service Training) - Includes Lunch	11/9	Tu	12pm-1pm	15.00	15.00	No Fee

Skillful Talent Series

Today many businesses are dealing with a skills gap when hiring employees and are struggling with retention of their current employees. If your business has relied on using pedigree to make hiring decisions, consider attending these Skillful Talent training sessions. Skillful Talent Series provides employers with innovative ways to fill high demand for skilled workers. The Skillful Talent Series trainings will help organizations transition to “skills-based” employment practices. The Skillful resources are designed to help employers break away from traditional, outdated hiring methods, which overly rely on proxies for skills like degrees, previous titles, years of experience and subjective evaluation. “Skills-based” employment practices focus instead on skills in the recruiting, hiring, onboarding, and training processes.

~Series 101: Attract the Right Talent

~Series 103: Selection and Onboarding Objectives

~Series 102: Candidate Evaluation

~Series 104: Employee Retention

This series will help your business reduce time-to-hire, deepen the talent pool, improve employee retention and increase diversity. All this and we will provide lunch! Call to enroll today!

Cowboy Ethics: What it Takes to Win at Life

Are your actions ruled by fear, fear of being judged by others, of making the wrong decision, of failure? Do you lack confidence and hope for the future? Are you frustrated with a scourge of misbehaviors? If you want to strive every day to make your actions line up with your beliefs, join us in exploring these simple, common-sense core values we can all share, which contributes to a life worth living! Enroll today!

ADMINISTRATIVE ASSISTANT SKILLS		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Fairview	The Effective Administrative Assistant	9/14 - 9/28	Tu	9:00 - 11:00	15.00	30.00	No Fee
Fairview	The Effective Administrative Assistant	9/14 - 9/28	Tu	6:00 - 8:00	15.00	30.00	No Fee
Fairview	Leaders of Character	By Arrangement					
Fairview	Essential Telephone Skills	By Arrangement					
Fairview	Customer Service - Remember Me I'm the Customer	By Arrangement					
Fairview	Professionalism- Be a Leader in the Workplace	By Arrangement					
Fairview	Out Class the Competition	By Arrangement					
Fairview	FISH- Positive Attitude Culture	By Arrangement					

The Effective Administrative Assistant

If you are an Administrative Assistant and are looking to improve your skill set, The Effective Administrative Assistant course is for you. Would you like to be seen as a business asset and not just as an assistant? Are you looking to advance your career? This course will cover the skills required to help you meet your goals. It is often said that an executive is only as good as their administrative assistant (also known as an administrative professional, secretary or personal assistant). Handling day-to-day administration for one or more executives, a team or network, an administrative assistant is the “eyes and ears” of a company, privy to unique and powerful insights about the company culture, performance and future direction. Gone are the days when administrative assistants were secretaries organizing meetings and typing correspondence. administrative assistants are essential to the smooth running of businesses.

Small Business/Employee Development

SMALL BUSINESS/EMPLOYEE DEVELOPMENT		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Alva	Grant Writing for Small Businesses, Non-Profits and Municipalities <i>New!</i>	9/14	Tu	9:00 AM-12:00	\$20.00	\$20.00	No Fee
Alva	Colors Spectrum Personality Profile for Workplace (Call for Group Rate) <i>New!</i>	12/9	Th	1:00-4:00	\$20.00	\$20.00	No Fee
Alva	Principles of Leadership (Call for a Group Rate)	9/7	Tu	9:00 AM-12:00	\$20.00	\$20.00	No Fee
Alva	Effective Communication (Call for a Group Rate)	9/14	Tu	9:00 AM-12:00	\$20.00	\$20.00	No Fee
Alva	Managing Conflict (Call for a Group Rate)	9/21	Tu	9:00 AM-12:00	\$20.00	\$20.00	No Fee
Alva	Diversity Training (Call for a Group Rate) <i>New!</i>	9/28	Tu	9:00 AM-12:00	\$20.00	\$20.00	No Fee
Alva	The Simple Truths of Service (Customer Service Training)	11/9	Tu	12:00-1:00	\$15.00	\$15.00	No Fee
Alva	Cowboy Ethics: The Code of the West (Business/Personal Ethics Training)	1/6	Th	12:00-1:00	\$15.00	\$15.00	No Fee
Alva	Pop-up Retail and Restaurants	9/20	M	6:00-7:00	\$15.00	\$15.00	\$5.00
Alva	Succession Planning or Transitioning Your Business to Sell <i>New!</i>	9/30	Th	6:00-8:00	\$20.00	\$20.00	\$5.00
Alva	How to do a Market Analysis <i>New!</i>	10/11	M	6:00-7:00	\$15.00	\$15.00	\$5.00
Alva	Continuous Improvement/Design Thinking <i>New!</i>	10/28	Th	6:00-8:00	\$20.00	\$20.00	\$5.00
Alva	Facilitation: A Job Skill <i>New!</i>	11/1	M	6:00-8:00	\$20.00	\$20.00	\$5.00
Alva	Adobe Basics <i>New!</i>	11/11	Th	6:00-8:00	\$20.00	\$20.00	\$5.00

Trusting Trusts for Your Estate Plan

Most Americans who own a home, a car, or another titled/deeded asset can benefit from a trust. Anyone who wishes to help protect or control their assets during life and after death can benefit from a trust. But what kind of trust does one need? What are the tax implications of a trust? Can someone change their trust after it is created? Can someone else change my trust after I die? People are full of questions surrounding this area of estate planning, and many of the beliefs and information readily available is simply not true. This course will teach you the basics of trusts, such as what a trust is, how it works, the benefits of trusts, and the major types of trusts. The instructor for this course is an experienced attorney who will answer your questions and help you better understand these estate planning tools. Enroll today!

SMALL BUSINESS/EMPLOYEE DEVELOPMENT		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Fairview	Sticky Note Business Planning	9/14	Tu	9:00 - 11:00	15.00	30.00	No Fee
Fairview	Sticky Note Business Planning	9/28	Tu	6:00 - 8:00	15.00	30.00	No Fee
Fairview	Grants for Businesses/w Breakfast	9/21	Tu	7:00 - 8:00	15.00	30.00	No Fee
Fairview	Grants for Businesses/Lunch	10/5	Tu	12:00 - 1:00	15.00	30.00	No Fee
Fairview	Building a Thriving Business in Rural America	10/19	Tu	9:00 - 11:00	15.00	30.00	No Fee
Fairview	Building a Thriving Business in Rural America	10/26	Tu	6:00 - 8:00	15.00	30.00	No Fee
Fairview	Drafting Your Own Will	10/2	S	8:00 - 12:00	50.00	50.00	No Fee
Fairview	Trusting Trusts for your Estate Plan	10/2	S	12:30 - 3:30	50.00	50.00	No Fee
Fairview	Forming an LLC	10/2	S	4:00 - 7:00	50.00	50.00	No Fee

Sticky Note Business Planning

Do you have a business idea? Is the thought of writing a business plan overwhelming? Let us break it down – Sticky Note Business Planning! Sticky Note Business Planning is less daunting and allows you to fine tune your focus and develop a framework for building a business plan in this two-hour session.

Building A Thriving Business in Rural America

Running a small business anywhere – big city or rural city – has its challenges. Running a successful small business in rural America might be the hardest. Find out how to make it work and make a difference in our rural communities. Join us for this two-hour session with JaNae Barnard, Executive Director of Major County Economic Development Corporation!

580.327.0344~ALVA

580.227.3708~FAIRVIEW

Computer Classes/Personal Development

COMPUTER/PERSONAL DEVELOPMENT		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Alva	ACT Prep- Shelly Harris	10/20	W	9:00-12:00	\$35.00	\$35.00	No Fee
Alva	ACT Prep- Chad Cargill	12/8	W	9:00-12:00	\$35.00	\$35.00	No Fee
Alva	HiSet- High School Diploma Alternative Class	Call to Enroll	M	6:00-8:00	\$50.00	\$50.00	\$25.00
Alva	HiSet- High School Diploma Alternative Class Enrollment- Self Tutorial	Call to Enroll	W	10:00 AM			\$25.00
Alva	Focus on Reading with Reading Plus (3rd grade & up!)	9/14-12/14	Tu	3:30-5:00	\$80.00	\$80.00	No Fee
Alva	iPhone Basics	9/20-21 or 11/8-9	M-Tu	5:30-7:00	\$15.00	\$30.00	No Fee
Alva	Google Docs Sheets, Slides & Drive New!	8/26-9/2 or 10/28-11/4	Th	6:00-8:00	\$25.00	\$50.00	No Fee
Alva	Paraprofessional Training	8/24-9/16	Tu & Th	4:30-7:30	150.00	150.00	No Fee
<i>ACT WorkKeys testing is approved through OSDE for Tier 1 (Title I) Paraprofessional certification. This test can be taken onsite at either NWTC campus for an additional \$30.</i>							
Alva	Adobe Basics New!	11/11	Th	6:00-8:00	\$20.00	\$20.00	\$5.00
Alva	QuickBooks	By Arrangement					

Google Docs: Sheets, Slides & Drive

In today's environment, it is more important than ever for your organization to have as many advantages as possible. Google Docs is a powerful tool you can use to create, share, edit and collaborate on documents. If you are new to G Suite and Google applications in general, the vast array of features and controls can be quite daunting. However, once we will cover the basics, you will be well on your way to becoming an expert! This class will introduce you to creating, formatting, sharing, and more! Enroll today!

COMPUTER FLEX		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Fairview	COMPUTER FLEX HOUR CUSTOMIZED 1-ON-1 TRAINING in Microsoft Office Suites - Word, Excel, PowerPoint, Publisher, Access & Outlook, Intro to Windows and the Internet	<i>An instructor will be present to facilitate your work. Textbooks are provided to aid in your learning. These will be left in the classroom. Enroll in 4 weeks of 2 hour blocks Minimum- 8 hours</i>					
Fairview	Computer Flex Hour Session 1	9/9 - 9/30	Th	6:00 - 9:00	30.00	60.00	No Fee
Fairview	Computer Flex Hour Session 2	10/5 - 10/26	Tu	6:00 - 9:00	30.00	60.00	No Fee
Fairview	Computer Flex Hour Session 3 skip 11/25	11/4 - 12/2	Th	6:00 - 9:00	30.00	60.00	No Fee

COMPUTER FLEX HOUR –Customized One on One Training

This class has been tremendously successful because of the flexibility offered to the students. Not only do you have the opportunity to learn more about Microsoft Office Suite, but many other additional subjects. The class scheduling is convenient!! You may purchase two-hour blocks of time and use them any time during the scheduled lab throughout the end of the time allowed. Classes may begin at your convenience. An instructor will work with you in the class as you progress through the programs at your own pace. You can focus on your specific needs and requests. Consider taking advantage of this tremendous opportunity with our instructor. Phillip Schrahl who has the experience to lead you through all these subjects with expertise and skill. If you have any other computer training that is needed, JUST ASK we will be happy to accommodate YOU.

COMPUTER LABS		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Fairview	iPhone / iPad	10/21 & 10/28	Th	6:00 - 9:00	15.00	30.00	No Fee
Fairview	Cyber Security: Avoiding Spam, Scams, Frauds, Identity Theft, \$ Bank Scams	10/7	Th	6:00 - 9:00	15.00	30.00	No Fee
Fairview	QuickBooks 2021 - All In One	9/20 - 10/25	M	6:00 - 8:00	30.00	60.00	40.00

Cyber Security: Avoiding Spam, Scams, Frauds, Identity Theft, \$ Bank Scams

Spam, online scams and frauds, identity theft and issues related to online purchases are a serious issue in the online world. Telephone calls, text messages, & navigating the web while avoiding these threats can be a challenging task. This short 3-hour session will give you information to avoid future hassles. It's worth the money.

QuickBooks 2021

QuickBooks helps you organize your business finances all in one place so you can be more productive. QuickBooks includes all features and provides tools tailored to your industry (contractors, nonprofits, professional services, manufacturing & wholesale, and retailers).

Ag Business Management

Ag Business Management/Farm Financial Management

This program assists agricultural producers with planning, recordkeeping, analysis and succession strategies. On-site visits to agricultural operations, seminars and continuing education are also important components of the program for area ag producers. Ag Business Management also focuses on many aspects of agri-tourism development including marketing, business planning, financial analysis, seminars and continuing education. This program is customized and designed to help with specific needs and goals of the ag community.

The Farm Financial Management class serves both the Alva and Fairview areas and meets FSA Borrower Training requirements.



FARM FINANCIAL MANAGEMENT		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Alva	Goal Setting/Planning /Marketing/Risk Mgt./Balance Sheet/Record Keeping	10/21 - 11/18	Th	6:00-7:30	\$50.00	\$100.00	No Fee

FARM FINANCIAL MANAGEMENT		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Fairview	Goal Setting / Planning / Marketing/Risk Mgt./Balance Sheet/Record Keeping	10/12 - 11/9	Tu	6:00 - 7:30	50.00	100.00	No Fee

Bier Creates Her Success Story Beginning At NWTC

When Sadie Bier graduated from Aline-Cleo High School in 2004, she was looking to be more marketable to employers. She decided to enroll at Northwest Technology Center (NWTC) that fall and got her start in the Computer and Business class at NWTC studying coding.



During her time at NWTC, Bier gained experience in basic office and computer skills including word processing and spreadsheet software. She was also a part of the Superintendent's Leadership Class as well as the Business Professionals of America Student Organization (BPA). One project that really helped Bier with confidence building was practice interviews.

"To this day I contribute much of my success to Karen Koehn, NWTC guidance counselor" Bier said. "She believes in so many people and she makes you feel good and she became a mentor for me". Koehn pushed Bier to enroll at Northwestern after she finished at NWTC. She became the first person in her family to graduate from college because of Koehn's encouragement.

Bier joined the military in 2005. She began her military training in October of 2006 and ended training in March of 2007. By this time she had already been enrolled in classes at Northwestern. Bier served as a combat military police officer in Norman, Oklahoma. After her stint in the military and returning to NWOSU, she began a job at a local bank. "Drawing upon the skills that I learned at Northwest Tech in the business class, I was able to get a teller job at Community Bank," Bier said.

Six years ago, Bier moved to Northwestern. She worked for the NWOSU Foundation for five years, and she has now moved into the role of Comptroller in the Business Office at NWOSU. Bier has continued to expand her skills and knowledge through education. She graduated in May 2021 with a Master's Degree in Adult Education with an emphasis in Political Science.

Bier said that she hopes one day her kids will enroll in classes at Northwest Tech. "If you can do it in high school, you should," Bier said. "Even if you if you don't feel ready after high school, you should at least throw yourself out there to learn more and believe in yourself."

Health and Wellness

AHA BASIC LIFE SUPPORT COURSES		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Alva	Basic Life Support Provider	9/29	M, W	8:00-2:00	40.00	40.00	20.00
Alva	Basic Life Support Provider Renewal Course	9/29	M, W	5:00-8:00	25.00	25.00	20.00
Alva	HeartCode BLS- Call for more information	www.heart.org			25.00	25.00	20.00

AHA HEARTSAVER COURSES		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Alva	First Aid CPR AED	9/14, 10/5, 11/9, or 12/7	Tu	5:30 PM	40.00	40.00	20.00
Alva	First Aid CPR AED	9/18, 10/9, 11/13, or 12/11	Sat	9:00 AM	40.00	40.00	20.00
Alva	Babysitting Safety with Friends & Family CPR (In Partnership OSU Extension)	10/7 & 10/12	Tu, Th	6:00-8:00	20.00	20.00	No Fee

HEALTH RELATED COURSES		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Alva	Childbirth Prep Class <i>New!</i>	7/24, 9/18 or 11/13	Sat	1:00-4:00	35.00/couple	35.00/couple	No Fee
Alva	Living with Alzheimer's and Dementia <i>New!</i>	10/21, 10/28, 11/4, 11/11	Th	11:00 AM-12:00 or 5:00-6:00	FREE	FREE	No Fee
Alva	Certified Nurse Aide, Long-Term Care	7/6-7/27	M-F	8:00 - 4:00	500.00	1,000.00	125.00
Alva	Certified Nurse Aide, Long-Term Care	9/7-9/21	M-Th	8:00 - 4:00	500.00	1,000.00	125.00
Alva	Certified Medication Aide (CMA)	8/23-8/31	Varies	8:00 - 4:00	315.00	630.00	125.00
Alva	Evening Certified Nurse Aide, Long-Term Care	Call to Enroll	Varies	5:00-8:30	500.00	1,000.00	125.00
Alva	Evening Certified Medication Aide (CMA)	Call to Enroll	Varies	5:00 - 8:30	315.00	630.00	125.00
Alva	Advanced Certified Med Aide-Respiratory & Gastric	10/11-10/12	M-Tu	8:00 - 2:00	255.00	255.00	No Fee
Alva	Advanced Certified Med Aide-Glucose Monitoring & Insulin Administration	10/4-10/6	M-W	8:00 - 4:00	255.00	255.00	40.00
Alva	Feeding Assistant	Call to Enroll	Varies	Varies	50.00	50.00	No Fee
Alva	Restorative Care Aide	Call to Enroll	Varies	Varies	199.00	199.00	No Fee
Alva	Certified Med Aide, CEU (Alva)	9/2	Th	8:00 - 5:00	32.00	64.00	No Fee
Alva	EMT, Emergency Medical Technician (tuition may vary)	Call to Enroll			950.00	950.00	150.00
Alva	EMR, Emergency Medical Responder (tuition may vary)	Call to Enroll			450.00	450.00	150.00
Alva	Advanced EMT, Emergency Medical Technician	Call to Enroll					
Alva	Paramedic Training	4/27/21 - 6/23/22	Tu & Th	9:00 - 4:30	4,230.00	6,410.00	No Fee
Alva	Paramedic Training / Next Class - February 2022		M & W	9:00 - 4:30			
Alva	Medic 1st CPR/First Aid & AED	Call to Enroll		8:00-12:00	45.00	45.00	15.00

WELLNESS & HEALTHY LIVING		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Alva	Macros 101 & Flexible Dieting	10/5-10/19	Tu	6:00-8:00	30.00	60.00	\$5.00
Alva	Macros 101 & Flexible Dieting	11/2-11/16	Tu	6:00-8:00	30.00	60.00	\$5.00
Alva	Macros 101 & Flexible Dieting	11/30-12/14	Tu	6:00-8:00	30.00	60.00	\$5.00

Macros 101 & Flexible Dieting

Dive into the world of flexible dieting with our Macros 101 & Flexible Dieting course! Recipes, tips & tricks & a great support system are just a few takeaways you will get from this course. You will learn the basics about the three macronutrients: carbohydrates, proteins, and fats and how each serves a different and important role in your body, the benefits of counting your macros, common mistakes to avoid and the difference between weight loss vs. fat loss and much more!

Please Note: Health courses with a clinical element have special pre-requisites, including background check, drug testing, immunization records and so forth. Please call for more information 580.327.0344 in Alva or 580.227.3708 in Fairview.

Health and Wellness

HEALTH RELATED COURSES		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Fairview	Certified Nurse Aide, Long-term Care	8/16 - 9/1	M - Th	8:00 - 4:30	500.00	975.00	125.00
Fairview	Certified Nurse Aide, Long-term Care	10/18 - 11/3	M - Th	8:00 - 4:30	500.00	975.00	125.00
Fairview	Certified Medication Aide (CMA)	7/7 - 7/20	Varies	8:00 - 4:30	315.00	630.00	125.00
Fairview	Certified Medication Aide (CMA)	9/13 - 9/28	Varies	8:00 - 4:30	315.00	630.00	125.00
Fairview	Certified Medication Aide (CMA)	11/29 - 12/14	Varies	8:00 - 4:30	315.00	630.00	125.00
Fairview	Advanced Certified Med Aide-Respiratory & Gastric	9/8 & 9/9	W & Th	9:00 - 3:00	255.00	255.00	No Fee
Fairview	Certified Medication Aid, CEU's (In Alva)	9/2	Th	8:00 - 5:00	32.00	64.00	No Fee
Fairview	Certified Medication Aid, CEU's (In Fairview)	11/16	Tu	8:00 - 4:30	32.00	64.00	No Fee
Fairview	Feeding Assistant	By Arrangement	Varies	8:00 - 4:30	50.00	50.00	No Fee
Fairview	Restorative Care Aide	By Arrangement	Varies	8:00 - 4:30	199.00	199.00	No fee
Fairview	Medic CPR/First Aid / AED	By Arrangement	Varies	8:00 - 12:00	45.00	45.00	15.00
Fairview	Positive Approach to Care(workshop-Normal vs. Not Normal Aging)	10/5	Tu	6:00 - 8:00	15.00	30.00	No Fee
Fairview	Positive Approach to Care(workshop B & C - must complete A)	By Arrangement	Varies	Varies			
Fairview	Paramedic Training	4/27/21 - 6/23/22	Tu & Th	9:00 - 4:30	4,230.00	6,410.00	No Fee
Fairview	Paramedic Training / Next Class - February 2022		M & W	9:00 - 4:30			
Fairview	EMT Basic	7/26/21 - 2/21/22	M & W	6:00 - 10:00	950.00	950.00	225.00

Normal Aging Vs. Not Normal Aging

Learn to understand and recognize the differences in "normal" and "not normal" aging. Develop better observational skills to recognize and intervene effectively when behavioral challenges occur. Acquire new skills related to approach, cueing, and ability to connect with people affected by dementia. This class emphasizes the value of matching helping behaviors to the person's needs and retained abilities to promote a sense of control and self-direction addresses typical issues that occur from early stages of the condition, through mid-disease, and into the final care concerns that are part of the progression.

AHA HEARTSAVER COURSES		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Fairview	First Aid/CPR/AED	By Arrangement		8:30 - 2:30	40.00	40.00	20.00
Fairview	HeartSaver CPR and First Aid	By Arrangement		8:30 - 2:30	40.00	40.00	20.00

AHA First Aid CPR & AED

This class is designed for anyone with little or no medical training. The AHA First Aid CPR & AED class trains participants to provide first aid, CPR, and use of an automated external defibrillator (AED) in a safe, timely, and effective manner. This class is being offered in Alva, Fairview, Cherokee, Ringwood, Canton and Waynoka. Call and enroll today so you are prepared for an emergency.

WELLNESS & HEALTHY LIVING		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Fairview	Learn to Enjoy Eating Healthy Foods	10/4 - 11/8	M	6:00 - 8:00	30.00	60.00	No Fee

Learn To Enjoy Eating Healthy Foods

Would you like to crave vegetables instead of a chocolate chip cookie? This nutrition course will help you change your mind about the way you eat. Learn the good, the bad and the ugly truth about the foods we eat. Take home tips, recipes and product suggestions to help you learn to add healthy foods into your diet. Learn tips on how to avoid and not crave the foods that cause harm for a long and healthy lifestyle. Plan to research and try new recipes that you will bring to class to share with class members. The class will consist of six 2-hour sessions held once a week and is taught by Debra Roundtree



For information about AHA On-Line courses, see page 15.

Fairview Highlight Classes

Continuous Improvement

Do you sense that your team could work more efficiently, but you are not sure how to get there? Learn methods for creating an environment of continuous improvement! This class is great for supervisors, owners and for all employees. This class is offered in Fairview on September 23 at 6pm.

Strategic Planning Basics

Strategic planning is an organizational management activity that is used to set priorities, focus energy and resources, strengthen operations, ensure that employees and other stakeholders are working toward common goals, establish agreement around intended outcomes/results, and assess and adjust the organization's path for future growth. Basic strategic planning typically consists of creating a mission statement that describes why a business or organization exists. Next, choose your business' intermediate goals pertaining to what needs to be accomplished first to meet your mission. This class can be scheduled by arrangement for your convenience at 580.227.3708 today!

Facilitation “Lead a Better Meeting”

Becoming an expert in leadership communication isn't easy! Team meetings allow colleagues to brainstorm and collaborate to work towards company goals. While sitting through a meeting is one thing, leading one is another. It takes extra time, effort, and preparation. Learn tips on how to lead a meeting that will make the process a breeze. Join us on September 9 at 6pm on the Fairview campus.

Grants for Businesses

Are there grants available for my business idea or business expansion idea? JaNae Barnard, Executive Director of Major County Economic Development Corporation, teaches us how to explore what is out there in this one-hour session. Join us at Fairview for lunch on October 5.

Eischen Uses Skills To Find Success

Students sometimes wonder what career they can find in graphic design and photography. For one former Northwest Technology Center student, this career path has introduced a whole new world. Jacob Eischen attended NWTC in Fairview from 2013 to 2015 where he got his start as a Digital Design student under Jessica Schanbacher.

Since his time at NWTC, Eischen has held multiple roles within media but has now found a new home as a Multimedia Communication Specialist for the Oklahoma State Senate. In this role he manages social media and does much of the graphic design for the State Senate.

“Northwest Tech introduced me to other options and better options that fit my skill set,” Eischen says. Jessica Schanbacher, Digital Design instructor, had a great deal of impact on Eischen. She let us explore and learn a lot about so many different things,” Eischen says.

At NWTC, Eischen learned a lot about himself but most importantly, that he is a hands-on learner. Upon graduation from high school, Eischen wanted to be a mechanical engineer. He even started his collegiate journey at Northern Oklahoma College and earned an Associate of Mathematics in Applied Science until he found his way back to graphic design. Many of the skills he uses today started in the Digital Design classes with Jessica Schanbacher at NWTC.

Before his role with the state senate, Eischen

served as an interactive media intern for the Oklahoma City Thunder. He took photographs, created graphics for their website and occasionally worked on social media projects. To this day, Eischen still does some work with the Thunder.

“Jacob was such a pleasure to be around. I'm so happy that our paths crossed and I was able to get to know him. I have enjoyed hearing about his accomplishments and I am very proud of him,” Schanbacher said.



After graduation from Fairview High School in 2015 and completing coursework at NOC, he then headed to Oklahoma State University where he graduated in 2019 with a degree in Multimedia Journalism with a focus in Digital Production.

“I would encourage other people to get involved in their local CareerTech if they have the opportunity and to explore different fields,” Eischen says.

Special Interest/Meat Processing

QUILTING DEVELOPMENT

Advance your skills in cutting and construction of quilts. This class will sew a larger quilt top. In order to take this class, you need to know the proper use of your sewing machine and how to sew a straight line. This class begins on September 7! Call today to enroll.

SPECIAL SKILLS / INTEREST		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Fairview	Stained Glass/Glass Art	8/24 - 11/9	Tu	6:00 - 9:00	90.00	180.00	35.00
Fairview	T Shirt Quilting Class Skip 11/23	11/2 - 11/30	Tu	6:00 - 9:00	30.00	60.00	Supply List
Fairview	Quilting Development	9/7 - 10/12	Tu	6:00 - 9:00	52.50	105.00	Supply List
Fairview	Art/Painting is for Everyone skip 9/6	8/23 - 11/15	M	6:00 - 9:00	90.00	180.00	Supply List
Fairview	Flower Power! Fall Wreath	9/27	M	6:00 - 9:00	15.00	30.00	40.00
Fairview	Flower Power! Silk Christmas Centerpiece	11/1	M	6:00 - 9:00	15.00	30.00	40.00
Fairview	Tai Chi	9/9 - 10/7	Th	5:15 - 6:15	15.00	30.00	No Fee
Fairview	Tai Chi	10/21 - 11/18	Th	5:15 - 6:15	15.00	30.00	No Fee
Fairview	Update Your Furniture-Painting with Annie Sloan Paint	9/2	Th	6:00 - 9:00	55.00	55.00	No Fee
Fairview	Update Your Furniture-Painting with Annie Sloan Paint	9/9	Th	6:00 - 9:00	55.00	55.00	No Fee
Fairview	Update Your Furniture-Painting with Annie Sloan Paint	9/16	Th	6:00 - 9:00	55.00	55.00	No Fee
Fairview	Adult Basic Education/GED	TBD	M & W	5:30 - 8:30	No Charge	No Charge	No Fee
Fairview	Exploring Your Pioneer Roots With Jim Wilkinson skip 9/28	9/14 - 11/9	Tu	6:00 - 8:00	20.00	40.00	

Update Your Furniture & Home – Painting with Annie Sloan Paint!

You can easily transform your home with Annie Sloan Paint! Learn how to use Annie's Paint by bringing a small piece of furniture and refinishing it yourself. Guided by Joni Bond and Penny Robison, professionally trained Annie Sloan Stockists, who will assist you on how you can repaint your outdated furniture and turn your home inspirations into realities! With over 9 years of experience refinishing with Annie Sloan Paint, Joni will teach you some neat tips & techniques to easily and quickly paint your furniture. Each student will get a sample size paint pot in a select color option along with tons of new knowledge, skills, and a revived piece of furniture to put in your home. Furniture and paint color must be approved by Joni, preferably no less than two weeks from workshop dates. Small pieces could be a small chair, end table, accent table, picture or mirror frame, etc. If you can carry it in one arm most likely it will work!

BUSINESS AND INDUSTRY MEAT PROCESSING		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
On-Line	Meat Processing Virtual Training	https://nwtech.edu/classes/short-term-classes/meat-processing/					
Fairview	Hands-On-Meat Processing COMING SOON!						



Check out the opportunity to gain training to prepare you for a job in the meat processing workforce!

<https://www.okcareertech.org/educators/resource-center/meat-processing-workforce-education>

Dates for hands on skills classes coming soon!

580.227.3708 ~ Fairview 580.327.0344 ~ Alva!
www.nwtech.edu



580.327.0344~ALVA

580.227.3708~FAIRVIEW

Special Interest

Paint & Auto Body Basics Class

For the hobbyist or beginner looking to start or complete that project! This class goes through the basics of welding, pounding and pulling of dents, rust repair, body filler application, sanding, sealer, primer and paint application. This course teaches basic automotive panel alignment & proper operation of the paint spray gun using different products and procedures in automotive refinishing. Course is 42 hours long and students must be able to work independently and in small groups while in the shop.

SPECIAL SKILLS / INTEREST		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Alva	Dog Obedience with The Radfords (Classes run 6 weeks and will be held in the metal building south of NWTC, class size is limited so enroll today!)						
Alva	Dog Obedience Basic Class	9/13 - 10/18	M	5:30-6:30	\$150.00	\$150.00	No Fee
Alva	Dog Obedience Basic Class	9/13 - 10/18	M	7:00-8:00	\$150.00	\$150.00	No Fee
Alva	Dog Obedience Intermediate Class (Pre-Requisite Basic Class)	9/14 - 10/19	Tu	5:30-6:30	\$150.00	\$150.00	No Fee
Alva	Paint & Auto Body Basics Class <i>New!</i>	9/8 - 12/15	W	6:00-9:00	\$180.00	\$360.00	\$20.00
Alva	Small Engine Repair <i>New!</i>	9/13 - 9/27	M	6:00-8:00	\$30.00	\$60.00	\$10.00
Alva	Cricut Basics <i>New!</i>	8/30 or 11/29	M	6:00-8:00	\$15.00	\$30.00	No Fee
Alva	Cricut Workshops Package (Best Deal!)	9/13 - 12/6	M	6:00-7:00	\$50.00	\$100.00	\$30.00
Alva	Cricut DIY: School Spirit Craft (Sign) <i>New!</i>	9/13	M	6:00-7:00	\$15.00	\$30.00	\$15.00
Alva	Cricut DIY: Halloween Craft (Pillows) <i>New!</i>	10/4	M	6:00-7:00	\$15.00	\$30.00	\$15.00
Alva	Cricut DIY: Fall Craft (Sign) <i>New!</i>	11/1	M	6:00-7:00	\$15.00	\$30.00	\$15.00
Alva	Cricut DIY: Christmas Craft (Pot Holders/Towels) <i>New!</i>	12/6	M	6:00-7:00	\$15.00	\$30.00	\$15.00
Alva	Sell the Junk in Your Trunk (Buying and Selling on E-Bay)	By Arrangement	Tu	6:00-8:30	\$40.00	\$80.00	\$5.00
Alva	Bring Your Own Piece - Furniture Painting Workshop	10/8 - 10/9	Fri - Sat	6:00-8:00 9:00 -1:00	\$50.00	\$100.00	\$10.00
Alva	Beekeeping Basics (With Live Beehive Presentation)	8/17 - 9/7	Tu	6:00-8:00	\$40.00	\$80.00	\$10.00
Alva	Babysitting Safety with Friends & Family CPR (In Partnership OSU Extension)	10/7 & 10/12	Tu,Th	6:00-8:00	20.00	\$20.00	No Fee
Alva	Drafting Your Own Will (Create a Will, Notary On-Site)	8/28	Sat	8-12	50.00	\$50.00	No Fee
Alva	Trusting Trusts for Your Estate Plan	8/28	Sat	12:30-3:30	50.00	\$50.00	No Fee
Alva	Forming an LLC	8/28	Sat	4-7	50.00	\$50.00	No Fee
Alva	Refuse To Be A Victim	9/9	Th	5:30-9:30	\$15.00	\$15.00	No Fee

Cricut DIY Workshops

Did you get a new Cricut cutting machine and wish you could just take a class all about it? Great thinking! This fall we're offering a basics class to learn more about your machine from tools & materials and which to use to dive into design space and how to set up your machine properly. We're also offering a variety of DIY workshops for an opportunity to learn & design a craft for you to take home. Fall Crafts such as designing a sign to show that school spirit, a Halloween pillow craft, Fall signs & Christmas craft night designing towels and or pot holders! Classes available in Cherokee & Waynoka also!



Small Engine Repair

Have a lawn mower or weed eater sitting in the garage that doesn't run? Join us for this new course! Small Engine Repair at Northwest Technology Center, Alva Campus. During the course students become familiar with the components and operating principles of the small engine. Topics covered include the similarities and differences in 2-stroke and 4-stroke engines. Engine part identification and definitions of terms, such as torque and horsepower. Students learn to change spark plugs, filters and oil as well as to troubleshoot, maintain and repair fuel and ignition & electrical systems.

AR-15 Basics Class

As the most popular type of semi-automatic rifle in the world, the AR-15 is a gun that many people put high on their list of guns to shoot during their lifetime. The AR-15 is America's most popular sporting rifle. There are hundreds of reputable manufacturers, tons of options, and thousands of accessories. Whether you're looking for the perfect AR-15 as a first-time buyer, or just the perfect upgrades and optics, this course will cover all the basics of the AR-15 shooting platform from the ground up.

Distance Learning

Online Learning

anytime, anywhere...just a click away!



ADVANCED CAREER TRAINING

- 6-18 Month Format
- All materials included
- Prepare for certification
- Student advisors

Courses Include:

- **Certified Wedding Planner**
- **Optician Certification Training**
- **CompTIA Certification Training: A+, Network + Security + (Vouchers included)**
- **Web Design Professional**
- **Digital Game Artist Certificate**
- **Administrative Professional w/ MS Office Specialist 2016**
- **Mobile and Desktop Web Developer**
- **Medical Billing & Coding**

Visit our website for program details!

careertraining.ed2go.com/nwtech

FUNDAMENTALS COURSES

- 6 Week Format
- Discussion Areas
- Monthly start sessions
- Expert Instructor

Courses Include:

- **Speed Spanish**
- **Accounting Fundamentals**
- **A to Z Grant Writing**
- **Grammar Refresher**
- **Basic CompTIA A+ Certification Prep**
- **Creating WordPress Websites**
- **Introduction to SQL**
- **Secrets to Better Photography**
- **Real Estate Investing**

Visit our website to find a course!

ed2go.com/nwtech



On-Line Safety, Human Resources, Compliance

Utilizing online safety training means every employee can complete all of their assigned courses from anywhere, whether they are in the office or out in the field. Save on training costs, improve your safety record, increase employee satisfaction, and enhance your regulatory compliance with engaging and effective training through SafetySkills online training platform! Classes listed at www.nwtech.edu/online-learning/. Classes as low as \$3 per person per class! Call to enroll!

AHA ON-LINE COURSES		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
On-Line	All American Heart Association CPR and First Aid online courses provide a flexible alternative to classroom based training. These are AHA blended learning courses that consist of 2 parts. In Part 1 students complete the online curriculum. Part 2 is a check off guided by an AHA Instructor at the Northwest Technology Center campus which takes approximately one hour. After completion, the student will obtain an official AHA e-card. Enroll online at www.heart.org				Varies	Varies	Skills Check-Off 45.00

BUSINESS AND INDUSTRY MEAT PROCESSING		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
On-Line	Meat Processing Virtual Training	https://nwtech.edu.edu/classes/short-term-classes/meat-processing/					
Fairview	Hands-On-Meat Processing COMING SOON!						

See page 13 for more information on Meat Processing Courses.

Safety Training

CUSTOMIZED SAFETY TRAINING TOPICS AVAILABLE!		
15 Passenger Van	Forklift Safety	Lockout/Tag Out
Bloodborne Pathogens	Hand and Power Tool Safety	Machine Guarding
Electrical Safety	Global Harmonization	Personal Protective Equipment
Ergonomics	Hydrogen Sulfide Safety	Respiratory and Fit Testing
Fall Protection	Slips, Trips and Falls/Ladder Safety	Trenching, Shoring and Excavating
Confined Space	Back Safety	Heat Stress
Fire Protection and Fire Extinguisher	Housekeeping	10 & 30 Hour OSHA Training
On-Line Medical Evaluations	Pulmonary Function Testing	Audiometric Testing
Call 580.327.0344 in Alva or 580.227.3708 in Fairview if you don't see what you need!		

OSHA SAFETY TRAINING		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Alva	10 Hour OSHA General Industry	Call to Enroll		7:30-5:00 8:00-12:00	\$75/person Call for company rate	\$75/person Call for company rate	\$25.00
Alva	30 Hour OSHA General Industry	Call to Enroll		8:00-4:30	\$250/person Call for company rate	\$250/person Call for company rate	\$35.00

OSHA 10 and 30 Hour Training

This OSHA Outreach Training Program provides training for workers and employers on the recognition, avoidance, abatement, and prevention of safety and health hazards in workplaces. The program also provides information regarding workers' rights, employer responsibilities, and how to file a complaint. Through this program, workers can attend 10-hour class delivered by OSHA-authorized trainers. Through this training, OSHA helps to ensure that workers are more knowledgeable about workplace hazards and their rights, and contribute to our nation's productivity.

PUBLIC SAFETY AND LAW		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Fairview	EMT Basic	7/26/21 - 2/21/22	M & W	6:00 - 10:00	950.00	950.00	225.00
Fairview	Excavation- Trenching and Shoring- Competent Person	By Arrangement					
Fairview	Forklift - Meeting the 29 CFR 1910.178 Compliance	By Arrangement					
Fairview	Confined Space- Competent Person	By Arrangement					
Fairview	Fire Extinguisher Training - Hands On	By Arrangement					
Fairview	Medical Evaluations- on Line	By Arrangement					
Fairview	Respiratory and Quantitative Fit Testing	By Arrangement					
Fairview	H2S PEC Clear	By Arrangement					
Fairview	Reasonable Suspicion Training - Supervisors (meets DOT Reg: 49 CFR 382.603)	By Arrangement					
Fairview	NEC 2020 Update	By Arrangement					

PEC Hydrogen Sulfide (H2S) Clear

PEC H2S Clear was designed to improve employee safety for general industry workers who may potentially come in contact with hydrogen sulfide (H2S) in the workplace. This program meets the revised standards set forth in the ANSI/ASSE Z390.1—2017 and incorporates all of the benefits of a PEC Safety standardized training program. PEC H2S Clear will provides students with crucial knowledge of the dangers of H2S and the precautions, tools and controls necessary when working in potential H2S environments. Upon completion of the course, all students are issued a physical and digital PEC ID card with their name, company name, picture, barcode, and completed course. All students are automatically entered into PEC's Advanced Training Tracker where your company's clients and auditors can view proof of employee orientation.

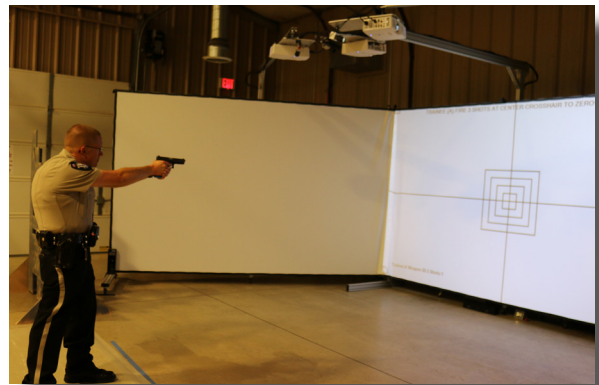
Public Safety

PUBLIC SAFETY AND LAW		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Alva	Wide Area Search (PER-213) TEEK Course--Partnership W/ Cherokee PD <i>New!</i>	11/12 - 11/14	F - Sun	8:00-5:00	FREE	FREE	
Alva	Concealed Carry Handgun Reality Based For Civilians (TI Firearm Simulator)	Call to Enroll	Tu & Th	6:00-8:00	40.00	40.00	No Fee
Alva	SDA Handgun Permit - State of Oklahoma Licensing Class	7/24, 9/11, 10/9, or 12/4	Sat	8:00-5:00	60.00	60.00	No Fee
Alva	Reasonable Suspicion Training for Supervisors	Call to Enroll		8:00-10:00	40.00	40.00	No Fee
Alva	Refuse to Be a Victim-Force on Force Handgun Training for Civilians <i>New!</i>	8/14, 10/2, or 11/6	Sat	9:00-5:00	120.00	120.00	No Fee
Alva	AR15 Basics - Fundamentals and Orientation to the Firearm Platform <i>New!</i>	9/13 or 11/1	M	6:00-8:00	20.00	40.00	No Fee
Alva	NFPA 70E Arc Flash Certification	8/16 - 8/17	M & Tu	8:00-5:00 M 8:00-12:00 Tu	250.00	250.00	85.00
Alva	NFPA 70E Arc Flash Certification	9/13 - 9/14					
Alva	NFPA 70E Arc Flash Certification	10/11 - 10/12					
Alva	NFPA 70E Arc Flash Certification	11/8 - 11/9					
Alva	NFPA 70E Arc Flash Certification	12/13 - 12/14					
Alva	Confined Space Awareness	Call to Enroll			40.00	40.00	No Fee
Alva	Trenching & Shoring Awareness	Call to Enroll			20.00	20.00	No Fee
Alva	Fall Protection Awareness	Call to Enroll			20.00	20.00	No Fee
Alva	Fire Safety w/Hands on Fire Extinguisher Training - Free for Fire Safety Week	10/4	M	9:00-10:30	FREE	FREE	No Fee
Alva	Fire Safety w/Hands on Fire Extinguisher Training - Free for Fire Safety Week	10/4	M	1:00-2:30	FREE	FREE	No Fee
Alva	Fire Safety w/Hands on Fire Extinguisher Training - Free for Fire Safety Week	10/4	M	3:00-4:30	FREE	FREE	No Fee
Alva	Fire Safety w/Hands on Fire Extinguisher Training	Call to Enroll	M	9:00-10:30	30.00	30.00	No Fee
Alva	Online Medical Evaluations for Respirator Fit Testing	Call to Enroll					30.00
Alva	Respirator Safety	8/24, 9/14, 10/5, 11/2, 12/7 or 1/11	Tu	1:00-2:00	\$10/person Call for	\$10/person Call for	No Fee
Alva	Respiratory Fit Testing (Need Medical Opinion Prior to Fit Test)	8/24, 9/14, 10/5, 11/2, 12/7 or 1/11	Tu	2:00-4:00	Call for company rate	Call for company rate	No Fee
Alva	Audiometric (Hearing) Testing	Call to Enroll					30.00
Alva	Forklift Certification	Call to Enroll	Tu	8:00-12:00	40.00	40.00	5.00
Alva	Hydrogen Sulfide (H2S) Safety Training	Call to Enroll			40.00	40.00	No Fee
Alva	PEC Hydrogen Sulfide (H2S) Clear	Call to Enroll			30.00	30.00	45.00
Alva	Pulmonary Function Testing	Call to Enroll					30.00
Alva	Paramedic Training <i>New!</i>		Varies		4,230.00	6,410.00	
Alva	EMT, Emergency Medical Technician	Call to Enroll			950.00	950.00	150.00
Alva	EMR, Emergency Medical Responder	Call to Enroll			450.00	450.00	150.00
Alva	Advanced EMT, Emergency Medical Technician	Call to Enroll					

Refuse to Be a Victim®

Force on Force Handgun Training for Civilians

Learn how to create layers of safety in your life to protect yourself and your family from today's criminal. Attend the Refuse To Be A Victim® crime prevention and personal safety seminar, a program of the National Rifle Association. You will get the tools you need to develop your own personal safety strategies, including information on: The Psychology of the Criminal Mind, Mental Preparedness, Home & Phone Security, Automobile & Travel Security, Personal & Technological Security and more!



580.327.0344~ALVA

580.227.3708~FAIRVIEW

Oil and Gas/CLEET

CLEET CLASSES		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Alva	Law Enforcement I: Careers in Law Enforcement	Call to Enroll	Varies	6:00-9:00	\$500.00	\$500.00	No Fee
Alva	Law Enforcement Effective Report Writing- CLEET #20-1177	8/26	Th	9:00-1:00	FREE	FREE	No Fee
Alva	How to Write a Search Warrant- CLEET #21-2731	9/30	Th	9:00-5:00	FREE	FREE	No Fee
Alva	Report Writing - Preparing Affidavits for Prosecution-CLEET	8/4 or 12/6	Varies	1:00-5:00	FREE	FREE	No Fee
Alva	Traffic Stops; Simulator Based Shooting Decisions- CLEET	7/21, 9/15, 10/28 or 12/8	Varies	8:30-4:30	FREE	FREE	No Fee
Alva	Active Shooter & Hostage Based Training- CLEET	8/23, 9/21, or 11/18	Varies	8:30-4:30	FREE	FREE	No Fee
Alva	Patrol Shooting Decisions and Encounters Training- CLEET	8/26, 10/18 or 12/16	Th, M	8:30-4:30	FREE	FREE	No Fee
Alva	Practical Firearms with Force on Force Training-CLEET #21-2732 <i>New!</i>	8/4, 9/14, 10/5, or 11/2	Varies	8:00-5:00	FREE	FREE	No Fee
Alva	Force-on-Force; Responding to Active Threats-CLEET <i>New!</i>	9/7 or 11/8	Varies	9:00-5:00	FREE	FREE	\$20.00
Alva	Private Security Guard Phase 1 & 2 Combo <i>Best Deal!</i>	Call to Enroll	M, Sat	6:00-10:00 M 8:00-5:00 Sat	\$199.00	\$199.00	\$25.00
Alva	Private Security Guard Phase 1: Basic	Call to Enroll			\$125.00	\$125.00	
Alva	Private Security Guard Phase 2: Security Guard	Call to Enroll			\$125.00	\$125.00	
Alva	Private Security Guard Phase 3: Private Investigator	Call to Enroll			\$200.00	\$175.00	\$15.00
Alva	Private Security Guard Phase 4: Firearms Training	Call to Enroll					

Private Security Guard/Private Investigator Classes

Interested in a career as a Security Guard or Private Investigator? Private Security Guard Phase I and Private Security Guard Phase II will provide you the most up to date training for security professionals and is required for all security guard license applications. This class provides instruction in interpreting the Oklahoma Security Guard and Private Investigator Act, responding to emergencies, writing reports, and first aid applications. This course is designed to prepare you for the State of Oklahoma examination for private security licensure. Private Security Guard Phase II provides instruction in developing public relations skills, performing patrol duties, working fixed post duties, patrolling, investigating security incidents, and terrorism awareness.

CLEET CLASSES		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Fairview	Report Writing - Preparing Affidavits for Prosecution-CLEET	Call to Enroll	W	1:00-5:00	FREE	FREE	No Fee

ETC SAFELAND USA SAFETY AWARENESS-ONE DAY SESSION ONLY		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Alva	ETC Safeland USA	Call to Enroll	Th	7:30-5:00	\$75/person \$300/ company (up to 15 students based upon availability)	\$75/person \$300/ company (up to 15 students based upon availability)	\$10.00 Card

ETC SafeLandUSA Safety Orientation

SafeLandUSA is a volunteer organization comprised of major and independent oil and gas operating companies, industry associations, and educators. Together they have developed the SafeLandUSA Safety Orientation course. Successful completion of ETC SafeLandUSA provides a "life-time" certification of this standardized orientation. ETC SafeLandUSA Safety Orientation meets or exceeds the minimum requirements of the US Onshore Oil and Gas Exploration and Production Industry.

NEW EMPLOYEE SAFETY ORIENTATION TRAINING- OIL & GAS EMPLOYEES		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Alva	Oil & Gas Career Readiness Program 10 Hour OSHA General Industry AHA CPR/FA & AED Hydrogen Sulfide Awareness (H2S) ETC SafelandUSA	Call to Schedule			\$150.00	\$150.00	\$35.00

Vehicle Safety/Highlight Classes

VEHICLE SAFETY COURSES		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Alva	School Bus Driver Training <i>Must have CDL Permit</i>	7/19-7/30	M-F	5:30 - 9:30	350.00	350.00	No Fee
Alva	School Bus Driver Refresher Training	7/20	Tu	5:30 - 9:30	50.00	50.00	No Fee
Alva	School Bus Driver Training <i>Must have CDL Permit</i>	Class by Arrangment	M-F	5:30 - 9:30	350.00	350.00	No Fee
Alva	School Bus Driver Refresher Training	Class by Arrangment	Tu	5:30 - 9:30	50.00	50.00	No Fee
Alva	CDL Permit Prep Course	8/24-8/26	Tu, W, Th	6:00 - 9:00	50.00	50.00	5.00
Alva	AAA Driver Improvement Program	9/8 & 9/9	W & Th	5:30 - 8:30	20.00	20.00	6.00
Alva	15 Passenger Van Safety	8/25	W	3:00 - 4:00	20.00	20.00	No Fee
Alva	15 Passenger Van Safety	8/30	M	3:00 - 4:00	20.00	20.00	No Fee
Alva	15 Passenger Van Safety	1/5	W	3:00 - 4:00	20.00	20.00	No Fee
Alva	15 Passenger Van Safety	1/24	M	3:00 - 4:00	20.00	20.00	No Fee
Alva	Truck Driver Training Course (Call for Prerequisite Information)	Call for more Information	M - F	7:00 - 4:30	3,500.00	3,500.00	No Fee
Alva	Commercial Motor Vehicle Classes: CMV Drivers Basics for Entry-Level Training Driver Vehicle Inspections: The Complete Process CSA: Know the Basics Hours of Service Alcohol & Drug Testing: What Drivers Need to Know	Call for more Information					

AAA- Driver Improvement Program

The AAA- DIP is a safety program for all drivers. Major insurance carriers also may reduce premiums for drivers who complete this program. The National Highway Traffic Safety Administration reports that traffic safety programs help companies protect fleet employees while cutting costs related to crashes and lost productivity. The relevance and flexibility of the AAA Driver Improvement Program makes it a cost-effective option for both large and small fleets. This class is also great for senior drivers to sharpen and re-learn skills to keep them and others safe on the road.

VEHICLE SAFETY COURSES		DATES	DAYS	TIMES	ID Tuition	OD Tuition	FEES
Fairview	AAA - Driver Improvement Program	By Arrangement	Th or F	9:00 4:00	20.00	40.00	6.00

Diversity Training

Diversity Training addresses all the unique things about employees including their race, color, ethnicity, language, nationality, sexual orientation, religion, gender, socio-economic status, age, and physical and mental ability. It helps us understand the different perspectives of our co-workers, how we could unintentionally offend someone, and how we can all work together. This training will allow you to facilitate positive interactions, reduce prejudice and discrimination, and effectively work together. Join us on September 28 in Alva.

Effective Communication

The essence of relationships, especially team working relationships, is communication. It is through communication that people share information, make decisions, solve problems, and accomplish their day-to-day tasks. If you can't communicate well together, it is difficult to work effectively as a team. This course will provide you tips for more effective communication with both your co-workers and your customers. You won't want to miss this interactive training! Call to enroll today at 580.327.0344 for this class held in Alva on September 14.

Principles of Leadership

Being a leader is challenging. Instead of simply focusing on personal workloads, leaders must plan and lead a team to maximum productivity. This course will dispel myths of leadership and consider the factor leadership plays in achieving long-term organizational success. Discover the power of elevating the motives, values, and goals of the people you lead. Call to enroll today for this class held in Alva on September 7.

Post-Secondary Programs

PARAMEDIC TRAINING

CALL FOR MORE INFORMATION 580.227.3708 OR 580.327.0344!

2022-2023 Class Begins in February 2022

The Paramedic program is a 14-month program that prepares students to perform a comprehensive patient assessment and advanced emergency procedures in the pre-hospital setting. Students are trained in academic theory and a variety of technical skills to aid in the process of autonomous decision making. Class begins in February 2022 and runs through June 2023. Class meetings will be IETV at either the Alva or the Fairview campus and clinical trainings will be done at Fairview.



INFORMATION NEEDED PRIOR TO ENROLLMENT:

- ***High school and college transcripts or GED certificate***
- ***Immunization records***
- ***Proof of EMT Credentials***
- ***AHA Healthcare Provider CPR certification***
- ***Proof of successful completion of the Anatomy and Physiology Class with a “C” or better***
- ***Letters of Reference***
- ***OSBI background check (3 divisions)***

Paramedic Training has a separate application and admission process and separate tuition schedule from other daytime programs offered at NWTC. Call 580.227.3708 or 580.327.0344 for information on enrollment.

Northwest Technology Center is in compliance with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and other federal laws and regulations. Northwest Technology Center does not discriminate on the basis of race, color, sex, disability, age in its programs and activities. The following person(s) have been designated to handle inquiries regarding non-discrimination policies: Jeremy Eaton, Alva Campus, Title IX/Section 504 Compliance Coordinator, jeaton@nwtech.edu, 1801 11th Street, Alva, OK 73717, 580-327-0344. Or Jennifer Shaw, Fairview Campus Title, IX/Section 504 Compliance Coordinators, jshaw@nwtech.edu, 801 Vo-Tech Drive, Fairview, OK 73737, 580-227-3708. Equal Opportunity Educational Institution.

Post-Secondary Programs

PRACTICAL NURSING

CALL 580.327.0344 TODAY TO APPLY!

2021-2022 Class Begins in Late October

The Practical Nursing program is an 11-month course which includes both clinical hands-on instruction and classroom lecture work. NWTC's program has received approval from the Oklahoma Board of Nursing and has two highly qualified and experienced instructors. Students who complete the program will be prepared to take the national licensure examination.



2021 Practical Nursing Class at a clinical site.

INFORMATION NEEDED PRIOR TO APPLICATION:

- **All transcripts**
- **Immunization records**
- **Current CNA certification**
- **AHA Healthcare Provider CPR certification**
- **Medical Terminology**
- **Letter of reference from employer**
- **T.E.A.S. test**

Practical Nursing has a separate application and admission process and separate tuition schedule from other daytime programs offered at NWTC. Call 580.327.0344 for information on enrollment.

The Northwest Technology Center Practical Nursing Program is approved by the Oklahoma Board of Nursing. Graduates of this state-approved program are eligible to apply to write the National Council Licensure Examination (NCLEX) for (registered or practical) nurses. Applicants for Oklahoma licensure must meet all state and federal requirements to hold an Oklahoma license to practice nursing. In addition to completing a state-approved nursing education program that meets educational requirements and successfully passing the licensure examination, requirements include submission of an application for licensure, a criminal history records search, and evidence of citizenship or qualified alien status [59 O.S. §§567.5 & 567.6]. To be granted a license, an applicant must have the legal right to be in the United States (United States Code Chapter 8, Section 1621). In addition, Oklahoma law only allows a license to be issued to U.S. citizens, U.S. nationals, and legal permanent resident aliens. Other qualified aliens may be issued a temporary license that is valid until the expiration of their visa status, or if there is no expiration date, for one year.

Applicants who are qualified aliens must present to the Board office, in person, valid documentary evidence of: 1. A valid, unexpired immigrant or nonimmigrant visa status for admission into the United States; 2. A pending or approved application for asylum in the United States; 3. Admission into the United States in refugee status; 4. A pending or approved application for temporary protected status in the United States; 5. Approved deferred action status; or 6. A pending application for adjustment of status to legal permanent resident status or conditional resident status.

The Board has the authority to deny a license, recognition or certificate; issue a license, recognition or certificate with conditions and/or an administrative penalty; or to issue and otherwise discipline a license, recognition or certificate to an individual with a history of criminal background, disciplinary action on any professional or occupational license or certification, or judicial declaration of mental incompetence [59 O.S. §567.8]. These cases are considered on an individual basis at the time application for licensure is made, with the exception of felony convictions. An individual with a felony conviction cannot apply for licensure for at least five years after completion of all sentencing terms, including probation and suspended sentences, unless a presidential or gubernatorial pardon is received [59 O.S. §§567.5 & 567.6].

Board Approved: 7/92 Board Reviewed w/o Revision: 1/29/13 Revised: 9/01; 5/04; 1/25/05; 11/13/07; 5/25/10; 11/4/13; 5/24/16

580.327.0344~ALVA

580.227.3708~FAIRVIEW

Daytime Programs

CREATE YOUR OWN SUCCESS STORY

Most students attend a **DAYTIME CAREER PROGRAM** as a junior or senior in high school. Most programs also allow adult enrollment. Students usually attend the morning or the afternoon session. However, some students attend all day. Flexible scheduling may be available depending on the program of enrollment.

For more information on becoming a student at Northwest Technology Center, please contact one of our Career Counselors to begin the process. If you plan to attend the Alva campus, please call Karen Koehn at 580.327.0344 or to attend the Fairview campus, please call Jennifer Shaw at 580.227.3708. We can't wait to see you develop your competitive advantage at NWTC!

Electrical Trades (Alva)

Prepares students for Electrical Trades Careers and Licensure. Focuses on residential electrical procedures and safety.

- Learn to diagnose and repair electrical systems for residential applications. Gain an understanding of the basic fundamentals of electricity and its practical applications. Work with direct and alternating current circuitry and gain an understanding of the National Electrical Code and apply it to safe electrical installations.

Digital Marketing, Video Production (Alva, Fairview)

Prepares students to utilize videography equipment. Focuses on Digital Marketing, Videography, Video Editing and Business Office Applications.

- Create Digital Marketing campaign materials using state of the art software programs. Learn to use video cameras, the audio booth and editing equipment and software.

Auto Technology (Alva, Fairview)

ASE CERTIFIED PROGRAM

Prepares students for a career in the automotive industry. Focuses on Auto HVAC, Steering, Suspension, Brakes, Electrical Systems, Engine Repair and Performance.

- Learn diagnostic skills, repair techniques, how to communicate with customers, use advanced automotive equipment, and prepare to take state and ASE Certification tests.

BioMedical Sciences (Alva, Fairview) *Secondary Students*

Prepare for careers including medicine and engineering. Focuses on laboratory procedures and problem solving.

- Nationally recognized Project Lead The Way(PLTW) curriculum. Enhanced student learning in the areas of biology, anatomy, advanced mathematics and technology. Hands on and scenario based curriculum to allow students to use problem solving skills.

Practical Nursing (Alva, Fairview) *Adult Students*

Prepare for a career in nursing.

- NWTC offers an 11 month Practical Nursing program which has a separate application process. Classes begin each October 2021. See page 21 for more details and pre-requisites.



Daytime Programs

Call Today To Learn More About Making NWTC Your Next Step In Education! Ask about tuition scholarships for In-District High School Graduates! Flexible Scheduling Available in Some Programs. Financial Assistance Available to Those Who Qualify.

Math Classes Offered for HS Graduates Enrolled at NWTC

Digital Design (Alva, Fairview)

Prepares students for careers in Graphic Design, Advertising Design, Marketing, and Photography. Focuses on Adobe Photoshop, Adobe Illustrator, Adobe InDesign, and Photography.

- Learn skills and techniques used in the graphic design industry to include graphic design and layout, web design, large format printing, photography, image editing, and formatting. Students will prepare to take the Adobe Certification test. High school students can earn computer credits.

Computers & Business (Alva, Fairview)

Prepares students to utilize software in a variety of careers. Focuses on employment or certifications.

- Gain the technical and managerial skills needed for all careers. Learn how to work with multiple software applications in an office setting and learn several software packages used in desktop publishing/microsoft certifications and develop skills needed to create, export and optimize graphics. High school students earn computer credits.

Health Careers (Alva, Fairview)

Prepares students for careers in the healthcare industry. Focuses on CNA, Nursing, Phlebotomy, Veterinary Technician, EMT, Physical Therapy Aid, Occupational Therapy Aide, Health and Sports Trainer.

- Learn an overview of health careers along with basic health care skills, and laboratory techniques. The combination of classroom instruction, hands-on laboratory skills, and clinical observations prepares students for the high-demand healthcare field. High school students earn an anatomy science credit.

Welding (Fairview)

Prepares students for a career in the welding or manufacturing industry. Focuses on various types of welding, workplace safety, use of tools and gaining certifications.

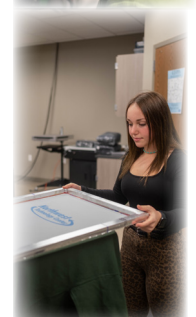
- Gain a broad-based knowledge in gas, MIG, pipe and TIG welding, Prepare and treat various types of metals, reading blue prints and welding detail drawings. Learn procedures for SMAW and GTAW welding and use of equipment. Work toward gaining certifications.

Paramedic

Training (Alva, Fairview) Adult Students

Prepare for a career in emergency medical services.

- NWTC offers a 14 month Paramedic Training program which has a separate application process. Classes begin in February 2022. See page 20 for more details and prerequisites.





1801 11TH STREET
ALVA, OK 73717



ENROLLMENT FORM

CREATING SUCCESS IN EDUCATION, THE WORKPLACE AND LIFE!

Last Name - **Please Print** _____ First Name _____ Middle _____

_____-_____-_____/_____/_____ Male Female
Social Security Number (optional) _____ Date of Birth _____ E-Mail Address _____

Mailing Address -- Street Address _____ City _____ State _____ Zip _____

() _____ () _____ () _____
Home Telephone Number _____ Business Telephone Number _____ Cell Number _____

Employer _____ Is this Training Sponsored by Employer? Yes No

Company Address _____ City _____ State _____ Zip _____

Signature _____

Date _____

Race/Ethnicity: (check all that apply)
___ African American ___ Hispanic
___ American Indian ___ White
___ Asian ___ Other
___ Hawaiian/Pacific Islander

Educational Level: (check one)
___ Less than H.S. diploma ___ Bachelor Degree
___ High School Grad/GED ___ Associate Degree
___ Some College Education ___ Master's Degree
___ Technical Diploma ___ Doctorate Degree
___ Other

ALVA
1801 11th Street
Alva, OK 73717
Telephone:
580-327-0344
Fax: 580-327-5467

FAIRVIEW
801 VoTech Dr.
Fairview, OK 73737
Telephone:
580-227-3708
Fax: 580-227-2651

Online:
www.nwtech.edu

COURSE TITLE	DATES	TUITION	FEE	RECEIPT #

Method of Payment: Check Number _____ Cash
 Discover Card Master Card Visa Card
 Bill Company _____
Company Name _____ Address _____ Contact Person _____

ALL INFORMATION GIVEN IS CONFIDENTIAL and is used for our enrollment reporting only.
STUDENT SERVICES: Student support services such as career guidance, assessment, job placement, personal counseling, and basic skill enhancement are available for evening adult students. Please contact office personnel or a building administrator for more information. Northwest Technology Center is making a good faith effort to comply with the provisions and responsibilities of the Americans with Disabilities Act of 1990 (ADA). Services are available to students with disabilities, including accommodations in facilities, programs, and services. Northwest Technology Center does not discriminate on the basis of race, color, national origin, sex, age, veteran status, qualified handicap or disability. For more information, you may contact Compliance Coordinators, Jeremy Eaton/Karen Koehn, Alva Campus or Colt Shaw/Jennifer Shaw, Fairview campus.

580.327.0344-ALVA

580.227.3708-FAIRVIEW