Otha Grimes Scholarship Application Tips

- **Where to locate the scholarship form:** [http://www.nwtech.edu](http://www.nwtech.edu)
  - Choose **Student Services** from the menu bar at the top
  - Choose **Financial Aid and Tuition** from the dropdown list
  - Click on **Otha Grimes Scholarship** to expand the section and locate the fillable application

- **Applications must be TYPED**
The Career Center is a great resource for assistance in completing the application.

- **What to list for eligible EDUCATIONAL EXPENSES:**
  - Mileage/travel, fuel, childcare, uniforms, books, school supplies, tuition and fees*
  - *If Pell or another agency paid for your tuition and fees, then you **CANNOT** list them
  - You must list expenses **EQUAL** to or greater than the amount of scholarship funds you are requesting. You must also be able to document the educational expenses that you list.
    - (example: a receipt or a mileage statement completed in the Central Office at either campus)
  - **NOT ALLOWED:** Other expenses like clothing, food, rent, or utilities **are not allowed** and should not be listed. **DO NOT** list tuition & fees if they are paid for by your PELL.

- **What to list for FINANCIAL SUPPORT:**
  - PELL you will receive for the pay period/semester after your tuition and fees have been paid
  - Any other scholarships, VA benefits, or WIOA that you will receive for the semester

- **What to list for the total amount of scholarship FUNDS YOU ARE REQUESTING:**
  - Request up to $250 if you are a half-time student
  - Request up to $500 if you are a full-time student

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### Otha Grimes Scholarship Checklist

- Did you **TYPE** the scholarship application?
- Did you **COMPLETE** every line on the application?
- Did you list only **ELIGIBLE** items for educational expenses?
  - Mileage, fuel, childcare, uniforms, books, school supplies, tuition and fees that were **NOT** paid for by PELL
- Did you **REQUEST** the correct amount of funds?
  - Up to $250 for a half-time student and up to $500 for a full-time student
- Did you list expenses **EQUAL** to or greater than the funds you are requesting?
- Did you **SIGN** the application?

Completed applications should be turned into the Financial Aid or Counselor’s Office