

**NORTHWEST TECHNOLOGY CENTER
REGULAR BOARD MEETING
MINUTES**

May 4, 2015
Fairview Campus
5:00 p.m.

Fairview Campus Board Room
801 Vo-Tech Drive
Fairview, Oklahoma

The Board of Education of Northwest Technology Center met in regular session on May 4, 2015 in the Fairview Campus Board Room.

President Dean Meyer called the meeting to order. Elden “Butch” Edingfield gave the invocation. Those present for roll call were: Elden “Butch” Edingfield, Stan Kline and Dean Meyer. Carl Newton arrived at the time corresponding with Superintendent’s Report. Those absent: Tom Russell. Others present were Gerald Harris, Superintendent; Colt Shaw, Assistant Superintendent of the Fairview Campus; Daren Slater, Assistant Superintendent of the Alva Campus; Melinda Barton, Director of Communications and Marketing; and Gina Martin, Encumbrance and Minutes Clerk.

Minutes of the regular board meeting of April 6, 2015; activity fund reports and adjustments; changes to appropriations in the general and building funds with no change in bottom-line total; employment of personnel for temporary and part-time positions; and items to be declared as surplus property to be disposed of by the district were approved on motion by Edingfield, second by Kline. Vote was: Edingfield, yes; Kline, yes; Meyer, yes. There were no student fundraisers to be approved.

Under Financial Report Consent Agenda: encumbrances from the general fund for purchase order numbers 1342-1444 in the amount of 53,845.55; change orders from the general fund for purchase order numbers 11, 22, 39, 82, 83, 85-89, 154, 171, 222, 223, 258, 270, 272-274, 277, 304, 336, 340, 405, 450, 486, 494, 517, 607, 609, 611, 614, 665, 695, 698, 715, 771, 794, 800, 840, 860, 865, 866, 879, 884, 889, 892, 917, 953, 954, 979, 1002, 1031, 1042, 1119, 1120, 1122, 1124, 1126, 1128, 1170, 1173, 1174, 1184, 1187, 1190, 1195, 1196, 1205, 1217, 1236, 1243, 1255, 1259, 1270, 1271, 1273, 1285, 1288-1290, 1299, 1302, 1307, 1308, 1311, 1312, 1319, 1325, 1334, 1337, 1338, 1341, 70013, 70022, 70055, 70146 and 70147 in the amount of (\$27,313.91); and the Treasurers Report were approved on motion by Kline, second by Edingfield. Vote was: Edingfield, yes; Kline, yes; Meyer, yes.

The following discussions/motions were held under Superintendent’s Report:

Board Member Carl Newton arrived.

Assistant Superintendents Shaw and Slater reported on students placing at contests from their respective campuses with the following results:

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Fairview Campus:

Biomedical Sciences under the instruction of Shawn Cusack: State HOSA Competition
Secondary students: Brock Keen – 2nd in Medical Law and Ethics - eligible to advance to National Competition; and Ashley Tucker – 2nd in Interview Skills - will advance to National Competition.

Biomedical Sciences Students under the instruction of Shawn Cusack in conjunction with the Fairview FFA program: Secondary Students Ashley Tucker and Shanna Lamle – 1st Place in Environmental Services/Natural Resource Systems at the Oklahoma FFA Agriscience Fair.

Alva Campus:

Automotive Technology under the instruction of Ron Rader: State Competition - Post-Secondary student Austin Long – Top 10 in State Competition.

Heath Careers Certification under the instruction of Brooke Meyer: State Competition - Post-Secondary student Kathy Gregory – 2nd in Researched Persuasive Speaking - will advance to National Competition.

Practical Nursing under the instruction of Diane Duffy and Tara Thomas: State Competition
Post-Secondary Students: Charly Blackwell – Top 8 in Medical Reading; Verenis Cisneros – 2nd in Medical Math – will advance to National Competition; Vanessa Kopf – 4th in Clinical Nursing; Sariah Lux – 2nd in Extemporaneous Writing - will advance to National Competition; Camryn Parks – 3rd in Prepared Speaking - will advance to National Competition; Kylie Clawson, Abby Horner and Jessica Williams – 1st in Public Service Announcement Team #1 – will advance to National Competition (Vanessa Kopf will substitute for Abby Horner, Angela Carson will substitute for Jessica Williams).

Biomed II under the instruction of Jennifer Shaw: State HOSA Competition: Secondary Student Nicole Ritter – 4th in Knowledge Tests – Human Growth and Development.

Motion by Edingfield, second by Newton to approve tuition and fee rates for FY 2015-2016.
Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes.

Motion by Newton, second by Kline to approve an Educational Assistance Policy. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes.

Motion by Kline, second by Edingfield to approve an agreement with the Gooden Group for FY 2015-2016 with Meridian Technology Center acting as fiscal agent. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes.

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Motion by Newton, second by Kline to approve the Technology Centers Aerospace/Stem Cooperative Agreement for FY 2015-2016 with Canadian Valley Technology Center acting as fiscal agent. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes.

Motion by Edingfield, second by Kline to approve a contract with Clearwater Enterprises for FY 2015-2016 for natural gas at the Alva Campus. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes.

Motion by Edingfield, second by Kline to forgo the proposed executive session to discuss the employment of a Culinary Instructor for the Fairview Campus; the employment of a Career Center Coordinator for the Fairview Campus; and the employment of Support Staff for FY 2015-2016 school year; so that the Board can return to open session and vote to employ/not employ a Culinary Instructor for the Fairview Campus; employ/not employ a Career Center Coordinator at the Fairview Campus; and employ, table employment, or set a hearing before the board for Support Staff not recommended for employment by the Superintendent for FY 2015-2016 school year (25 O.S. § 307 (B)(1)). Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes.

Motion by Newton, second by Kline to approve the employment of Jeanette Blevins as the Culinary Instructor for the Fairview Campus. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes.

Motion by Edingfield, second by Kline to approve the employment Kay Koehn as the Career Center Coordinator for the Fairview Campus. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes.

The following motions were made to employ support staff for FY 2015-2016

Motion by Kline, second by Newton to employ Elizabeth Bittle, Assistant Financial Officer at the Alva Campus, for the FY 2015-2016 School Year. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes.

Motion by Russell, second by Newton to employ Angela Flynt, Central Office Secretary at the Alva Campus, for the FY 2015-2016 School Year. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes.

Motion by Edingfield, second by Newton to employ Jessica Kriegh, BIS Secretary at the Alva Campus, for the FY 2015-2016 School Year. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes.

Motion by Kline, second by Edingfield to employ Gary Murrow, Maintenance at the Alva Campus, for the FY 2015-2016 School Year. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes.

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Motion by Newton, second by Edingfield to employ F. Kathleen “Kate” Nickel, Central Office Secretary at the Alva Campus, for the FY 2015-2016 School Year. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes.

Motion by Edingfield, second by Newton to employ Scott Sibley, Custodian at the Alva Campus for the FY 2015-2016 School Year. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes.

Motion by Kline, second by Edingfield to employ Susan Bymaster, BIS Secretary at the Fairview Campus, for the FY 2015-2016 School Year. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes.

Motion by Kline, second by Newton to employ John “Shane” Glover, Maintenance at the Fairview Campus, for the FY 2015-2016 School Year. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes.

Motion by Edingfield, second by Newton to employ Janice Harder, Assistant Financial Officer at the Fairview Campus, for the FY 2015-2016 School Year. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes.

Motion by Edingfield, second by Kline to employ Renita Huebert, Custodian at the Fairview Campus, for the FY 2015-2016 School Year. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes.

Motion by Kline, second by Newton to employ Amanda Robinson, Central Office Secretary at the Fairview Campus, for the FY 2015-2016 School Year. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes.

Motion by Newton, second by Edingfield to approve extra-duty June contracts for Thure Tolson, Debra Button and Brooke Meyer. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes.

Motion by Newton, second by Edingfield to approve technology upgrades Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes.

Superintendent Harris presented information regarding the Ethics Commission Financial Disclosure for Board Members.

Superintendent Harris gave an update on school-owned vehicles.

Superintendent Harris gave an update on building projects at Fairview and Alva

There were no items presented under New Business.

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Announcements were made as per agenda.

Motion by Edingfield, second by Kline to adjourn. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes.

President

Clerk