

**NORTHWEST TECHNOLOGY CENTER, SCHOOL DISTRICT #10  
REGULAR BOARD MEETING  
MINUTES**

June 1, 2015  
Alva Campus  
5:00 p.m.

Administrative Offices  
1801 11<sup>th</sup> Street  
Alva, Oklahoma

The Board of Education of Northwest Technology Center met in regular session on June 1, 2015 in the Alva Campus board room.

President Dean Meyer called the meeting to order. Elden “Butch” Edingfield gave the invocation. Those present for roll call were: Elden “Butch” Edingfield, Stan Kline and Dean Meyer and Tom Russell. Carl Newton arrived at the time corresponding with Superintendent’s Report item D. Those absent: None. Others present were Gerald Harris, Superintendent; Daren Slater, Assistant Superintendent of the Alva Campus; Colt Shaw, Assistant Superintendent of the Fairview Campus; Melinda Barton, Director of Communications and Marketing; and Gina Martin, Encumbrance and Minutes Clerk.

Minutes of regular board meeting of May 4, 2015; activity fund reports and adjustments; changes to appropriations in general fund and building fund with no change in bottom line total; employment of personnel for temporary and part-time employment; and items to be declared as surplus property to be disposed of by the district were approved on motion by Russell, second by Edingfield. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Russell, yes.

Under Financial Report Consent Agenda encumbrances from the general fund for purchase order numbers 1445-1608 and 70149-70153 in the amount of \$290,542.71; change orders from the general fund for purchase order numbers 10, 13, 14, 24, 28, 29, 34, 43, 45-48, 50, 51, 53, 70, 73, 81, 87, 89, 90, 93, 97, 104, 107, 111, 115, 117, 129, 131, 157, 165, 167, 169, 170, 172-175, 179, 180, 196, 197, 203, 206, 208, 234, 247, 253, 257, 275-277, 284, 286, 293, 301, 314, 325, 333, 337, 339, 351-353, 356, 387, 390, 410, 427, 438, 444, 458, 470, 472, 531, 533, 548, 596, 608, 619, 656, 678, 720, 724, 726, 731, 758, 780, 782, 784, 787, 811-814, 821, 824, 859, 863, 870, 896, 958, 961, 1005, 1009, 1019, 1029, 1043, 1045, 1061, 1078, 1098, 1116, 1118, 1147, 1151, 1182, 1186, 1189, 1210, 1222, 1225-1227, 1245, 1248, 1256, 1264-1266, 1296, 1299, 1303, 1310, 1326, 1327, 1329, 1330, 1333, 1342, 1348-1351, 1361, 1362, 1364, 1366, 1369, 1378, 1387, 1397, 1401, 1404, 1407, 1409, 1413, 1415, 1418, 1426-1428, 1435, 1436, 1438, 1440, 1441, 1443, 70005, 70006, 70010-70030, 70032, 70035-70040, 70042, 70044, 70046, 70049-70051, 70055-70057, 70059-70061, 70065-70068, 70070-70072, 70075, 70077, 70078-70080, 70082, 70085, 70087, 70090, 70096, 70097, 70099, 70101, 70103, 70106-70108, 70114, 70115, 70117, 70118, 70123, 70124, 70126, 70128, 70129, 70130, 70132, 70134-70136, 70138, 70139, 70141, and 70142 in the amount of (\$224,881.10); encumbrances from the building fund for purchase order number 16 in the amount of \$250.00; change orders from the building fund for purchase orders 1, 3-10 and 13 in the amount of (\$653,270.54); and the Treasurers Report were approved on motion by Kline, second by Russell. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Russell, yes.

The following motions/discussions were held under Superintendent's Report:

Motion by Russell, second by Edingfield to approve the transfer (clear out) of certain accounts in the Activity Fund to the General Fund. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Russell, yes.

Motion by Edingfield, second by Kline to approve the 2016-2020 Strategic/Continuous School Improvement Plan and the Capital Improvement Plan. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Russell, yes.

Motion by Russell, second by Edingfield to approve the FY2016 update to the Professional Development Plan. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Russell, yes.

Motion by Russell, second by Kline to approve the FY2016 update to the Technology Plan, which includes compliance with the requirements of the Children's Internet Protection Act as codified at 47 U.S.C. § 254(h). Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Russell, yes.

Carl Newton arrived at the meeting.

Motion by Newton, second by Edingfield to approve the Marketing Plan. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes; Russell, yes.

Under FY2016 Consent Agenda the appointment of Gerald Harris as official purchasing agent and authorized agent for receipt and disbursement of federal funds; appointment of Gina Martin as encumbrance and minute clerk and alternate purchasing agent; appointment of Woods County Treasurer, David Manning, as the Treasurer for the District; Investment Resolutions with Woods and Major Counties; appointment of Activity Fund Custodians and Co-Signers; Activity Fund Accounts for Alva and Fairview Campuses; Section 125 Plan Documents and use of American Fidelity as our agent; use of AFPlanServ as our 403(b) Plan Administrator and the following companies as members of our plan: ING for Teachers' Retirement System, Aspire Financial Services 403(b)ASP, American Fidelity Assurance, and Ameriprise Financial Services (NBS); and use of American Fidelity as our 457 Plan Administrator we approved on motion by Newton, second by Kline. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes; Russell, yes.

Motion by Edingfield, second by Russell to approve Temporary Appropriations for FY2016. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes; Russell, yes.

Motion by Russell, second by Kline to approve the Budgetary Request for FY2016. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes; Russell, yes.

Motion by Kline, second by Russell to send Board Members and Administration to OSSBA/CCOSA conference August 28-30, 2015 and pay expenses. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes; Russell, yes.

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Motion by Russell, second by Newton to approve the renewal of a membership contract with OSSBA for FY2016. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes; Russell, yes.

Motion by Newton, second by Kline to approve a renewal with OSIG for Legal Liability, Fleet, Property and General Liability Insurances for both the Alva and Fairview Campuses for FY2016. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes; Russell, yes.

Motion by Edingfield, second by Russell to approve a contract with Tom R. McConnell, Lawyer, for legal services/retainer for FY2016. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes; Russell, yes.

Motion by Russell, second by Kline to approve an agreement with Rosenstein, Fist and Ringold for possible attorney services and policies for FY2016. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes; Russell, yes.

Motion by Newton, second by Russell to approve a contract with incubator client Jayhawk Oilfield Supply as a Waynoka Incubator Client for FY2016. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes; Russell, yes.

Motion by Kline, second by Newton to approve a Statewide Marketing Agreement with Moore-Norman Technology Center acting as fiscal agent for FY2016. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes; Russell, yes.

Motion by Russell, second by Edingfield to approve a contract for Joel Fogelstrom for FY 2016 BIS/Safety Training. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes; Russell, yes.

Motion by Kline, second by Newton to approve a contract with the City of Alva for Student Resource Officer. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes; Russell, yes.

Motion by Edingfield, second by Newton to approve the Superintendent's recommendation for the salary schedule for FY2016 and other salary adjustments/contracts. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes; Russell, yes.

Motion by Russell, second by Edingfield to approve travel for selected staff to attend Sonisweb training in October 13-15, 2015. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes; Russell, yes.

Motion by Edingfield, second by Kline to approve travel for Practical Nursing Instructor Tara Thomas to attend the National Consortium for Health Science Education's Master Teacher Institute November 12-14, 2015. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes; Russell, yes.

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Motion by Russell, second by Newton to approve FY2015 extra duty contracts for Tami Frascht and Sharee' Madsen for website development and FY2016 extra duty contracts for Thure Tolson for Biomedical Science Program Development; Tami Frascht for Webmaster and College Transition/Continuous School Improvement Coordinator; Sharee' Madsen for Electronic Media Coordinator for the Fairview Campus; and Debra Button and Troy Hutchison for Health Explorers. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes; Russell, yes.

Superintendent Harris reported on the Baldrige Accreditation feedback.

Superintendent Harris gave the building projects update for the Alva and Fairview Campuses.

There were no items presented under New Business.

Announcements were made as per agenda.

Motion by Kline, second by Russell to adjourn. Vote was: Edingfield, yes; Kline, yes; Meyer, yes; Newton, yes; Russell, yes.