

NORTHWEST TECHNOLOGY CENTER, SCHOOL DISTRICT #10
REGULAR BOARD MEETING
AGENDA

June 1, 2015
Alva Campus
5:00 p.m.

Administrative Offices
1801 11th Street
Alva, Oklahoma

1. Invocation
2. Call to order and roll call of members
3. Consent agenda: All of following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:
 - A. Minutes of regular board meeting of May 4, 2015
 - B. Activity fund reports and adjustments
 - C. Changes to appropriations in general fund and building fund with no change in bottom line total
 - D. Employment of personnel for temporary and part-time employment
 - E. Items to be declared as surplus property to be disposed of by the district
(Board Action)
4. Financial Report: Consent Agenda: All of following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:
 - A. Encumbrances from the general fund for purchase order numbers 1445-1608 and 70149-70153 in the amount of \$290,542.71
 - B. Change orders from the general fund for purchase order numbers in a range from 10 to 70142 in the amount of (\$224,881.10)
 - C. Encumbrances from the building fund for purchase order number 16 in the amount of \$250.00
 - D. Change orders from the building fund for purchase orders in a range from 1-13 in the amount of (\$653,270.54)
 - E. Treasurers Report
(Board Action)
5. Superintendent's Report:
 - A. Vote to approve the transfer (clear out) of certain accounts in the Activity Fund to the General Fund. (Board Action)
 - B. Vote to approve the Strategic/Continuous School Improvement Plan and the Capital Improvement Plan. (Board Action)
 - C. Vote to approve the FY2016 update to the Professional Development Plan. (Board Action)
 - D. Vote to approve the FY2016 update to the Technology Plan, which includes compliance with the requirements of the Children's Internet Protection Act as codified at 47 U.S.C. § 254(h)
 - E. Vote to approve the Marketing Plan. (Board Action)
 - F. FY2016 Consent Agenda: All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:
 1. Appointment of Gerald Harris as official purchasing agent and authorized agent for receipt and disbursement of federal funds for FY2016.
 2. Appointment of Gina Martin as encumbrance and minute clerk and alternate purchasing agent for FY2016.
 3. Appointment of Woods County Treasurer, David Manning, as the Treasurer for the District for FY2016.
 4. Approval of Investment Resolutions with Woods and Major Counties for FY2016.
 5. Appointment of Activity Fund Custodians and Co-Signers for FY2016.
 6. Approval of Activity Fund Accounts for Alva and Fairview Campuses for FY2016.

7. Approval of the Section 125 Plan Documents and use of American Fidelity as our agent for FY2016.
 8. Approval of AFPlanServ as our FY2016 403(b) Plan Administrator and the following companies as members of our plan: ING for Teachers' Retirement System, Aspire Financial Services 403(b)ASP, American Fidelity Assurance, and Ameriprise Financial Services (NBS).
 9. Approval of American Fidelity as our FY2016 457 Plan Administrator.
(Board Action)
 - G. Vote to approve Temporary Appropriations for FY2016. (Board Action)
 - H. Vote to approve the Budgetary Request for FY2016. (Board Action)
 - I. Vote to send Board Members and Administration to OSSBA/CCOSA conference August 21-23, 2015 and pay expenses. (Board Action)
 - J. Vote to approve the renewal of a membership contract with OSSBA for FY2016. (Board Action)
 - K. Vote to approve a renewal with OSIG for Legal Liability, Fleet, Property and General Liability Insurances for both the Alva and Fairview Campuses for FY2016. (Board Action)
 - L. Vote to approve a contract with Tom R. McConnell, Lawyer, for legal services/retainer for FY2016. (Board Action)
 - M. Vote to approve an agreement with Rosenstein, Fist and Ringold for possible attorney services and policies for FY2016. (Board Action)
 - N. Vote to approve a contract with incubator client Jayhawk Oilfield Supply as a Waynoka Incubator Client for FY2016. (Board Action)
 - O. Vote to approve a Statewide Marketing Agreement with Moore-Norman Technology Center acting as fiscal agent for FY2016. (Board Action)
 - P. Vote to approve a contract for Joel Fogelstrom for FY 2016 BIS/Safety Training. (Board Action)
 - Q. Vote to approve a contract with City of Alva for Student Resource Officer. (Board Action)
 - R. Vote to approve the Superintendent's recommendation for the salary schedule for FY2016 and other salary adjustments/contracts. (Board Action)
 - S. Vote to approve travel for selected staff to attend Sonisweb training in October 13-15, 2015. (Board Action)
 - T. Vote to approve travel for Practical Nursing Instructor Tara Thomas to attend the National Consortium for Health Science Education's Master Teacher Institute November 12-14, 2015. (Board Action)
 - U. Vote to approve FY2015 extra duty contracts for Tami Frascht and Sharee' Madsen for website development and FY2016 extra duty contracts for Thure Tolson for Biomedical Science Program Development; Tami Frascht for Webmaster and College Transition/Continuous School Improvement Coordinator; Sharee' Madsen for Electronic Media Coordinator for the Fairview Campus; and Debra Button and Troy Hutchison for Health Explorers. (Board Action)
 - V. Report of Baldrige Accreditation feedback.
 - W. Building projects update.
6. New Business:
7. Announcements: July 6 – Next regular Board Meeting – Fairview

The Board may vote to convene in executive session to discuss any matter on this agenda for which an executive session may be held under Oklahoma Law. The Board may discuss, make motions, and vote upon all matters appearing in this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter. This agenda was posted on **May 29, 2015** at 4:50 p.m., on the doors of the Administration Offices at the Alva and Fairview campuses, and faxed to news media as of this date. Notice of Scheduled Board meetings for 2014 on file as of **November 6, 2014**, at the Woods County Court House.

Gina Martin, Business Manager