

Student Name

111 South Grand Ave · Cherokee, OK 73728 · (580) 333-3333

studentname@gmail.com

December 9, 2021

Greg Goetz CEO/Regional Manager
AEC Electric
305 W 12th St,
Cherokee, OK 73728

Dear Mr. Goetz:

I am writing this letter to express my interest in a job as an electrician in your company. Being that I am a current resident of Cherokee, I've learned about this company and the potential for your employees. I have learned about AEC Electric through being in close proximity to one of your many facilities, researching your company online and visiting your company website.

I am interested in this position because I see a lot of promise and potential in being able to help people and provide safety as well as comfort to our communities here in Oklahoma. Growing up one thing I enjoyed were the people that make up Cherokee's wonderful community. I am currently in training for Electrical Trades at Northwest Technology Career Center. I have worked on projects ranging from residential to commercial settings. More importantly I see that I have much to learn about an electrician position. I could grow and experience so much more as an employee at AEC Electric. I am very responsible, punctual and have great communication skills which I think these skills would be beneficial to you as an employee.

Finally, should you choose to take on an interview with me, I would be honored and ready to meet you wherever is most convenient for you. You can reach me through my cell phone number: (580) 333- 3333. An alternative option of contacting me would be to email me using this email address studentname@gmail.com. Thank you so much for your consideration.

Sincerely,

Student Name