

# Name

000-000-0000  
name@gmail.com  
000 First St.  
Alva, OK 73717

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**Objective** After graduation from high school I plan on pursuing a career in the collision repair field.

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**Education** Northwest Technology Center Alva, OK  
Collision Repair 2019 - 2020

Medicine Lodge High School Medicine Lodge, KS  
2016 - 2020

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**Professional Experience** Company Collision Alva, OK  
Technician 2017 – Current

- Mechanical
- Body work
- Painter
- Parts ordering

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**Key Skills**

- Keep work area clean
- Familiar with several car brands
- Hard worker
- Dependable and can work independently
- Will ask for help when needed after troubleshooting on my own
- Own my own tools
- Am very careful and take time to perform job correctly

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**Certifications/Achievements** ACT WorkKeys National Career Readiness Certificate 2019  
I-Car 2019

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**Community Service** Clean up Around Town Day 2016 - 2019

- Swept all the dirt from the curb to the street
- Cleaned gutters
- Washed ambulances
- Cleaned ambulance
- Planted trees at the golf course

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**Awards** Northwest Technology Center Collision Repair Student of the Quarter 2019