

RESUME

PERSONAL

Name Name
Address Address, Alva, OK 73717 580-829-0000
Phone name@gmail.com
Email

WORK EXPERIENCE

- 2016 – Present **Latigo Oil & Gas**
Woodward, OK
- Check pumps at saltwater disposal.
 - Check flow line pressure.
 - Relieve head pressure on pumps.
 - Change down hole filters.
 - Grease and oil the pumps.
 - Check the water levels in fresh water and flowback in tank batteries.
 - Turn on pumps and monitor activity and possible problems.
 - Perform sanitation duties in office and clean up pipe and materials as necessary.
 - Log tickets from trucks bringing in water.
 - Document activities performed.
- 2019 **EDR (Environmental Disposal Recycling)**
Avard, OK
- Documented incoming trucks and work performed
 - Operated pump to run water and hoses
 - Wash out trucks with high pressure hose
 - Skim oil from pit using a diaphragm pump
 - Clean shop
 - Serviced pumps
- 2017 – 2018 **Happy Times Donut Shop**
Waynoka, OK
- Processed cash and credit sales.
 - Performed basic cleaning duties.
 - Served food.

EDUCATION

- 2018 - Present Northwest Technology Center, Alva, OK
Collision Repair
- 2016 - Present Waynoka High School, Waynoka, OK

KEY COLLISION REPAIR SKILLS

- Wet sanding
- Blocking
- Applying body filler
- Welding
- Hammer and dolly
- Removing and installing automotive parts
- Painting and refinishing

CERTIFICATIONS

National Career Readiness Certificate – Bronze Level

2019

ORGANIZATIONS AND ACTIVITIES

SkillsUSA, Northwest Technology Center
Newspaper Staff, Waynoka High School

2018-Present

2018-2019

REFERENCES