

# Name

580-430-0000  
name@gmail.com  
Street  
Alva, OK 73717

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## Summary Statement

After high school I want to pursue a career in the automotive body repair and painting field.

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## Education

Northwest Technology Center <i>Automotive Collision Repair</i>	Alva, OK 2018-2019
Epic Charter School	2019-Present
Alva High School	Alva, OK 2017-2018

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## Professional Experience

Jiffy trip Positions	Carmen, OK 2020-Present
<ul style="list-style-type: none"><li>• Cashier</li><li>• Cleaning, closing/opening</li><li>• Stocking shelves and coolers</li><li>• Communication with customers</li></ul>	
Alva Market Positions	Alva, OK 2018-2019
<ul style="list-style-type: none"><li>• Deli</li><li>• Make the cold salads and hot box foods and doughnuts, cookie cakes and bread</li><li>• Get the cake orders and etc. ready for our cake maker to make</li><li>• Mark down older foods</li><li>• Take orders</li><li>• Price the foods</li><li>• Fryer</li><li>• Dishes</li><li>• Preparing foods and salads</li></ul>	
McDonald's Positions	Alva, OK 2015-2018
<ul style="list-style-type: none"><li>• Headset(dt)Front and Back</li><li>• Cashier (Front and Back)</li><li>• Presenting / handing out food and drinks</li><li>• Running/ bagging food</li><li>• Fryer (Fry cook and put cold food in fryer)</li></ul>	

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## Activities

Band	2013-2016
Basketball	2006-2014
Cheerleader	2009-2011
Soccer	2007-2010

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<b>Certifications/ Achievements</b>	Runner up placed 8th for (NAM) National American Miss Pageant	2017-2018
	Presidential Award - Alva High School, Alva. OK	2013-2014
	Honor Awards - Rogers, AR RE Baker Elementary	2006-2012

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<b>Community Service</b>	Wesleyan Church Food Drive- Helped hand out food at Food Banks	
	Donated School Supplies at Pageants -NAM/National American Miss Oklahoma	2017-2018

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- Skills**
- Mixing paint and painting a vehicle
  - Picking out paint that is required such as a paint match
  - Ability to remove dirt, grease, and rust from a vehicle
  - Ability to properly use a spray paint gun
  - Know all the coatings needed for the painting process
  - Ability to remove accessories off a surface needing painted or masking off things that are needed to be able to paint
  - Ability to select the correct gun to be used for primer, paint and clear coat
  - Clean and disassemble vehicles
  - Sand and apply sealer to the surface of a vehicle and in the correct places
  - Adjust the heat control on the paint booth as needed
  - Touch up any and all missed spots or runs
  - Ability to determine the amount of time and temperature to be used to allow paint to dry correctly
  - Remove a part that needs to be painted if needed
  - Ability to work independently as well as with others as needed
  - Dependable
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**References**

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