**WORKKEYS NATIONAL CAREER READINESS CERTIFICATION COMPLETION ASSIGNMENT**

ACT Job Profiles

WorkKeys assessments measure real-world skills that employers believe are critical to job success. To find out more about specific careers and their skills requirements, check out the ACT [job profiles database](http://www.keytrain.com/link/profile-search.asp%22%20%5Ct%20%22_blank) at <http://profiles.keytrain.com/profile_search/search.asp>

After selecting a career from the ACT job profiles dataset, complete the following information. You may select information from the ACT job profiles website and “copy” the information and then “paste without formatting” into the appropriate areas below.

|  |  |  |  |
| --- | --- | --- | --- |
| Student Name: |  | Date: |  |
| NWTC Program: |  |
| Desired Career: |  |
| Career Cluster: |  |
| Career Description: |  |
| Career Tasks: |  |

WorkKeys Scores:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Skill Area** | **Career Minimum Skill Level** | **Student Score** | **Student Meets Minimum Skill Level** | **Student Does Not Meet Minimum Skill Level** |
| Applied Math |  |  |  |  |
| Workplace Documents |  |  |  |  |
| Graphic Literacy |  |  |  |  |

|  |  |
| --- | --- |
| National Career Readiness Certification Level: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Needs Additional Training |  | Skill Area(s) |  |
| Wants Additional Training |  | Skill Area(s) |  |
| No Additional Training Needed |  | Skill Area(s) |  |